

CONGLETON TOWN COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 12th January 2017

PRESENT - Councillors

Mrs S Akers Smith
J G Baggott
P Bates
R Boston
C Booth (Deputy Mayor - ex officio)
G R Edwards (Chairman)
G P Hayes
Mrs S A Holland
Mrs J D Parry (Vice Chairman)
Mrs E Wardlaw

1. Apologies

Apologies for absence were received from committee members Cllrs N Adams, Mrs D S Allen and ex-officio member Cllr D T Brown.
Apologies were also received from non-committee members Cllrs L D Barker, Mrs A M Martin and G S Williams.

2. Minutes

FAP/40/1617 RESOLVED that the Minutes of the Meeting of the Committee held on 24th November 2016 be approved and signed by the chairman.

3. Declarations of Interest

Members are requested to declare both "pecuniary" and "non pecuniary" interests as early in the meeting as they become known.

Cllrs J G Baggott, P Bates, G P Hayes (not a member of the committee) and Mrs E Wardlaw declared a non-pecuniary interest in any matters relating to Cheshire East Council.

Cllr P Bates declared a non-pecuniary interest in Congleton unplugged.

4. Outstanding Actions

There were no outstanding actions.

5. Grant Approvals and Commitments 2016-17

A summary of grant approvals and commitments was considered by the committee and it was noted that £7,959.66 was remaining for grants for 2016/17.

FAP/41/1617 RESOLVED that that the grant summary be received and that the £5,000 grant for the Town Hall 150 year celebrations would be increased to £5,418 to match the £418 overspend of the event.

6. New Applications for Financial Assistance

FAP/42/1617 RESOLVED that the following grants be awarded:-

- i) **GR 19/1617 New Life Church (resubmission)**
A grant of £200 towards a defibulator (S137)
- ii) **GR 22/1617 Friends of Congleton Park**
A grant of £300 towards Brass in the Park 2017 (S145)
- iii) **GR 23/1617 Congleton Fire Cadets**
Refused as not compliant with the Grant Policy but suggested that they apply to the Town Trust and Young People's Trust.
- iv) **GR 24/1617 New Life Congleton Unplugged**
A grant of £500 towards the 2017 event (S145)
- v) **GR 25/1617 230 Squadron (Congleton ATC)**
A grant of £350 towards outdoor equipment (S137)

7. Grant Activities Monitoring Forms

It was noted that a Grant Activities Monitoring Form had been received from Congleton Park Bowling Club.

FAP/43/1617 RESOLVED to receive the Grant Activities Monitoring Forms.

8. Management Accounts to November 2016

FAP/44/1617 RESOLVED to receive the management accounts to November 2016.

9. Bank Reconciliation

FAP/45/1617 RESOLVED to receive the bank reconciliation to 30th November 2016.

10. List of Payments

FAP/46/1617 RESOLVED to receive the Payments List between 1st November and 30th November 2016.

11. Internal Audit Report

FAP/47/1617 RESOLVED to receive the First Interim Internal Audit report and note the recommendations regarding the annual business risk assessment contained there in.

12. Letters of thanks

FAP/48/1617 RESOLVED to receive letters of thanks from Congleton Youth in Action and Congleton Harriers for grants allocated to them from Congleton Town Council.

**Cllr G R Edwards
(Chairman)**