



Town Council Grant

Activities Monitoring Form

1. Contact Details	
Organisation name:	Congleton Half Marathon 3rd October 2021 (organised by Congleton Harriers)
Address:	Congleton Harriers, (Currently meeting at Congleton Tennis Club) Congleton

2. Grant Information			
Grant Reference Number:			
Total project cost:			

Receipts Attached? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Receipt Amount:	£2588.17
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Please list receipts below:

Please see attached accounts.

3. Project Information			
When did the project commence?		March 2021	

Did you make a profit from the project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

If yes, how will this be used?

Total profit was £2588.17
Which will be distributed evenly amongst our three chosen charities East Cheshire Hospice, Congleton Foodbank, and Ruby's Fund.

Please explain how the grant money was used:

The grant money was used to fund the hire of Congleton High School Hall for use as Race HQ on the day and registration of the runners. After the race it was used as the venue for presentations to the prize winners.

Please explain what difference the project has made to your organisation/local people:

Apart from the obvious pleasure it gave all participants whether they be runners, volunteers, or spectators, it brought the whole community together and proved what can be achieved through determination and teamwork.

The main difference the event makes to the community is promotion of the health benefits physical and mental of not just running, but activity of any sort at any age.

As a club our members wholeheartedly get behind the race every year and give up many hours of their free time to put on the race and it gives us a huge amount of satisfaction (and relief) when everybody enjoys the day and goes home safely with a smile on their faces.

Yes, we may gain a few new members, but our main reasons for organizing the event are it's a nice thing to do, promotes Congleton town, and involves the local community and surrounding boroughs.

This year we went the extra mile to further associate the race with Congleton by having a Bear design on the T shirts given to runners and a special Bear medal struck.

The feedback we have had on Social media and by E mail has been hugely positive with many already committing to return next year !

4. Promotion

Please send an electronic photograph of your project/activity. Is this attached? Yes No

Do you give permission for these photographs to be used on the Council's web site and in newsletters?
(Please ensure that you seek permission for anybody photographed). Yes No

Was the grant funding from Congleton Town Council acknowledged in any way? Yes No

Please state how (i.e. on your website, event programme, tickets, etc)

On our race website and during the prizegiving ceremony.

5. Feedback

What is your experience of using the Town Council Grant Scheme? Are there any comments or suggestions for improvements that you would like to make?

It was fairly straight forward and simple to follow

How did you apply? Online Email Post

Do you feel that you understood the process? Yes No

Please rate the following elements:

	Excellent	Good	OK	Poor
Completing the application form		x		
Relevance of guidelines		x		
Length of the process from submitting an application to receiving notification		x		
Advice given from the Town Council Grants Team (if applicable)		x		

CONGLETON HALF MARATHON 2021

Based on 500 limit		ACTUALS			PAID
INCOME		COST	QTY	TOTAL	
341	Affiliated entries	£23.00	148	£3,404.00	Received
	Unaffiliated entries	£25.00	193	£4,825.00	
19	Free Places	£0.00	19	£0.00	
	Congleton Inclosure Trust (road closures)	£919.20	1	£919.20	Received
	Congleton Town Council (school hire)	£705.00	1	£705.00	Received
	Timothy Brown	£1,100.00	1	£1,100.00	Received
	David Wilson Homes	£100.00	1	£100.00	Received
		£0.00	0	£0.00	
		£0.00	0	£0.00	
		£0.00	0	£0.00	
INCOME TOTAL				£11,053.20	

EXPENDITURE		ACTUALS			PAID
		COST	QTY	TOTAL	
	T-shirts	£2,503.50	1	£2,503.50	PAID
	Medals (Fast Track)	£2.35	350	£822.50	PAID
	Medal Deliver via Air Mail (Fast Track)	£264.00	1	£264.00	PAID
	AV timing, clock, numbers and chips (booked for 2020)	£1,080.45	1	£1,080.45	PAID
	Running Bear Prizes	£675.00	1	£675.00	
	Amberon road closures	£919.20	1	£919.20	PAID
	Hire of School	£650.00	1	£650.00	
	Course re-measure	£48.50	1	£48.50	
	Donations to School PTA	£100.00	1	£100.00	
	Bryan Dale photography	£100.00	1	£100.00	
	Race Licence	£30.00	1	£30.00	
	Cheshire Marshals	£0.00	0	£0.00	N/A
	Water Bottles	£0.00	0	£0.00	N/A
	Medical Provider (JOLA/Gator Events)	£705.00	1	£705.00	
	Ken Rushton	£90.00	1	£90.00	PAID
	Flyers Printing	£0.00	1	£0.00	
	Adverting Banners	£313.49	1	£313.49	
	Signage	£54.13	1	£54.13	PAID
	Signage supplies	£0.00	0	£0.00	N/A
	Practical Van Hire (use on day)	£25.00	1	£25.00	PAID
	Fuel	£25.86	1	£25.86	PAID
	Sundaries	£0.00	0	£0.00	N/A
	Runner's Survey	£0.00	0	£0.00	N/A
	Postage (Post event t-shirt and medals)	£58.40	1	£58.40	
		£0.00	1	£0.00	
		£0.00	1	£0.00	
		£0.00	1	£0.00	
		£0.00	1	£0.00	
		£0.00	1	£0.00	
EXPENDITURE TOTAL				£8,465.03	
PROFIT FOR CHARITIES				£2,588.17	