

CONGLETON TOWN COUNCIL

Minutes of the meeting of the Town Hall, Assets & Services Committee held on Thursday 11th April 2024

**Please Note – These are draft minutes and will not be ratified until the next meeting of
this Committee**

For the papers discussed at the meeting, please see the [Agenda & Papers – 11th April 2024](#)

In attendance:

Committee members: Cllrs

Suzie Akers Smith - Chair

Russell Chadwick (arrived at 19:50 Agenda Item 10)

Suzy Firkin

Amanda Martin

Glen Williams

Non-Committee members: None

Ex-Officio Members: Cllr Kay Wesley – Deputy Mayor

Congleton Town Council Officers:

- David McGifford – Chief Officer
- Mark Worthington - Town Hall Manager

Minutes

1. Apologies for absence

Apologies for absence were received from: Cllrs

Liz Wardlaw – Vice Chair

Robert Britain

Mark Edwardson

Susan Mead

Heather Pearce

2. Minutes of Previous Meetings

THAS/32/2324 Resolved to approve and sign the [minutes of the meeting of the Town Hall, Assets and Services Committee held on 1ST February 2023.](#)

3. Declarations of Interest

No declarations of interest were received.

4. Outstanding Actions

No outstanding actions.

5. Questions from Members of the Public

Questions in advance from-

Mr. Chris Booth regarding Agenda Item 7: Town Hall Decarbonisation. See the attached document for a record of the question and Congleton Town Council's response. [VIEW HERE.](#)

At the meeting:

Mr. Richard Wharf requested more time to be allowed before Committee meetings for residents to view reports and submit questions.

6. Urgent Items

No urgent items.

7. Town Hall Decarbonisation Updates

THAS/33/2324 Resolved to receive the updates on matters relating to Town Hall Decarbonisation Updates.

Action – Include this item on the agenda for Congleton Town Council's Annual Town Meeting on 09.05.24.

Action – Written updates for Councillors and residents throughout the Salix Decarbonisation project.

8. Paddling Pool Updates

THAS/34/2324 Resolved to receive the updates relating to ongoing improvements at the Paddling Pool.

Action – Consult with Equal Access Group regarding any reasonable adjustments required to the facilities at the paddling pool.

9. Town Hall Updates

THAS/35/2324 Resolved to receive the updates on matters relating to Town Hall updates.

Action – Contact Cheshire East for an update as to whether Congleton Town Council’s application for Improved, Greener, Community Facilities Grant Funding towards this project has been successful.

10. Information Centre Refurbishments

THAS/36/2324 Resolved to receive the report relating to improvements to the Information Centre and proposed to discuss this project as part of the Business Plan.

Action – Officers to research grant opportunities for this project including Rural Tourism and any national grant schemes.

Action – Accessibility to be at the forefront of any design.

Action – In the event of the project moving forward, any items/furniture removed from the site to be repurposed/recycled.

11. Town Hall Bookings

THAS/37/2324 Resolved to receive the report relating to Town Hall bookings.

12. Town Hall and Information Centre Management Accounts

THAS/38/2324 Resolved to accept the Congleton Information Centre Trading accounts to February 2024 and to note the content of the summary report.

Actions – Feedback from users of the Information Centre to investigate which services they use when visiting the Information Centre.

Actions – Easier to understand finance report with possible traffic light system to indicate which areas are working well (green light) and which areas not so (red light).

**Cllr Suzie Akers Smith
(Chair)**