

## CONGLETON TOWN COUNCIL

### Minutes of the Finance and Policy Committee Meeting held on Thursday 6<sup>th</sup> June 2024

**\*\*Please note – These are draft minutes and will not be ratified until the next meeting of the Finance & Policy Committee**

For the papers discussed at the meeting, please see the [Finance & Policy Committee – 6<sup>th</sup> June 2024](#)

PRESENT	Committee members:	Cllr R Douglas- Chair Cllr D Allen Cllr R Chadwick Cllr M Edwardson Cllr H Pearce
	Ex- Officio	Cllr K Wesley -Mayor Cllr R Brittain -Deputy Mayor
Non-Committee Members		None

Also present:  
Congleton Town Council Officers

David McGifford- Chief Officer Serena Van Schepdael - RFO 9 members of the public
---

#### **1. Apologies for absence**

Cllr S Akers Smith  
Cllr L Wardlaw  
Cllr E Hall

#### **2. Minutes of Previous Meetings**

**FAP/01/2425 RESOLVED** To approve and sign [the minutes of the Finance and Policy Committee held on 14th March 2024.](#)

#### **3. Declarations of Interest**

Cllr R Chadwick expressed an interest to anything relating to CEC  
Cllr K Wesley declared a non-pecuniary interest in item 11.2 as they are one of the chosen mayor's charities for 2024.  
Cllr M Edwardson declared a non-pecuniary interest in item 11.2 as he has been invited to be the compere on the day.

**4. Outstanding Actions**

There were none.

**5. Questions from Members of the Public**

There were none.

**6. Presentations to the Committee**

There were none.

**7. Urgent Items**

There were none raised.

**8. Minutes of Working Groups**

There were none.

**9. Committee Items Relating to Working Groups**

There were none.

**10. Grant Approvals and Commitments**

**FAP/02/2425 RESOLVED** to receive a statement showing the current position as at 31<sup>st</sup> March 2024.

**11. New Applications for Financial Assistance**

**FAP/03/2425 RESOLVED to approve the grants:**

11.1- Congleton Players- GR01/2425 – Awarded £1,000

11.2- Congleton Pride-GR02/2425 – Awarded £856

11.3- Congleton Museum-GR03/2425- Awarded £460

**12. New Grant Activities Monitoring Forms**

**FAP/04/2425 RESOLVED to receive the grant monitoring forms:**

12.1- Company Corner-GR03/2223

12.2- Congleton Rotary-GR20/2324

12.3- CAUSN- GR07/2324

12.4- Congleton West Rangers- GR18/2223

12.5- Vale Allotments Association- GR06/2324

12.6- 4<sup>th</sup> Congleton Rainbows- GR19/2223

12.7-Trinity Amateur Operatic Society – GR18/2324

**Actions:** Officers to look at ways of promoting the Grant Scheme on a regular basis, and to look at requesting proof from Grant Applicants that the Council is acknowledged in

their projects as recognition of the grant award as stated in the Grant Application process.

**13. Management Accounts including Budget Update**

**FAP/05/2425 RESOLVED** to receive the management accounts to 31<sup>st</sup> March 2024.

**Action:** A new 'traffic light' system to be included in future reports to highlight budget lines that are underspent/on target/overspent.

**14. Bank Reconciliation**

**FAP/06/2425 RESOLVED** to receive and consider the bank reconciliation as at 31<sup>st</sup> March 2024.

**15. Savings Account Balances**

**FAP/07/2425 RESOLVED** to receive the Savings Account balances as at 31<sup>st</sup> March 2024.

**16. List of Payments**

**FAP/08/2425 RESOLVED** to receive and approve the List of payments from 1<sup>st</sup> December 2023 to 31<sup>st</sup> January 2024 and 1<sup>st</sup> February to 31<sup>st</sup> March 2024.

**17. Internal Audit Report**

**FAP/09/2425 RESOLVED** to receive the Final Internal Audit Report.

**18. Supplier Invoice**

**FAP/10/2425 RESOLVED** to approve invoice 136584 for Four Oaks Nurseries, total due £10,554.52 (£8,795.43 plus VAT) for In Bloom supplies. (N.B Income is offset against the total due)

**19. Direct Debit Set Up**

**FAP/11/2425 RESOLVED** To approve the request to pay all Water Rates and the In Bloom & Information Centre Business Rates by Direct Debit.

**Meeting closed at 7:50pm  
Cllr Robert Douglas  
(Chair)**

Month 12  
Percentage 100.0%

**Finance and Policy Committee**

	ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	E VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED
<b>101 Corp Management</b>							
Staff Costs (re-allocated)	204,445	204,445	206,374	-1929	100.94%	100.9%	0.94%
Travel	500	500	0	500	0.00%	0.0%	-100.00%
Training / Conferences	3,000	3,000	2,523	477	84.10%	84.1%	-15.90%
Rent Payable	17,017	17,017	17,017	0	100.00%	100.0%	0.00%
Miscellaneous Office Costs	2,500	2,500	2,457	43	98.28%	98.3%	-1.72%
Telephone/Fax/Internet	2,620	2,620	2,760	-140	105.34%	105.3%	5.34%
Postage	2,000	2,000	389	1,611	19.45%	19.5%	-80.55%
Stationery & Printing	3,100	3,100	2,667	433	86.03%	86.0%	-13.97%
Subscriptions & Publications	4,750	4,750	5,166	-416	109.76%	109.8%	8.76%
Insurance	13,200	13,200	12,912	288	97.82%	97.8%	-2.18%
Computer/IT Costs	18,000	18,000	20,395	-2395	113.31%	113.3%	13.31%
Photocopy Charges	1,500	1,500	1,643	-143	109.53%	109.5%	9.53%
Recruitment Advertising	500	500	130	370	26.00%	26.0%	-74.00%
Other Advertising	300	300	0	300	0.00%	0.0%	-100.00%
Bank Charges	1,240	1,240	921	319	74.27%	74.3%	-29.73%
Audit Fees - External	2,100	2,100	2,100	0	100.00%	100.0%	0.00%
Audit Fees - Internal	1,760	1,760	1,954	-194	111.02%	111.0%	11.02%
Accountancy Support	5,000	5,000	4,270	730	85.40%	85.4%	-14.60%
Legal & Professional fees	5,500	5,500	2,749	2,751	49.98%	50.0%	-50.02%
HR & H&S support	4,000	4,000	4,538	-538	113.45%	113.5%	13.45%
Tsfr to EMR			4,803				
Central Overheads reallocated	-71,460	-71,460	-66,547	-4913	93.12%	93.1%	-6.88%
<b>Corporate Management-Expenditure</b>	<b>221,572</b>	<b>221,572</b>	<b>228,221</b>	<b>-2846</b>	<b>103.45%</b>	<b>103.5%</b>	<b>3.45%</b>
<b>Preacot 2022-2023</b>	<b>-1,068,179</b>	<b>-1,068,179</b>	<b>-1,068,179</b>	<b>0</b>	<b>100.00%</b>	<b>100.0%</b>	<b>0.00%</b>
Interest Receivable	-14,000	-14,000	-40,042	26042	286.01%	286.0%	186.01%
Miscellaneous Income	0	0	-4,803	4803			
<b>Corporate Management-Income</b>	<b>-1,082,179</b>	<b>-1,082,179</b>	<b>-1,113,024</b>	<b>30845</b>	<b>102.86%</b>	<b>102.9%</b>	<b>2.86%</b>
<b>Net Income Over Expenditure</b>	<b>-860,607</b>	<b>-860,607</b>	<b>-883,803</b>	<b>27999</b>	<b>102.70%</b>	<b>102.7%</b>	<b>2.70%</b>
<b>102 Civic</b>							
Staff Costs (re-allocated)	19,129	19,129	18,814	315	98.35%	98.4%	-1.65%
Training / Conferences	1,500	1,500	543	957	36.20%	36.2%	-63.80%
Stationery & Printing	500	500	123	377	24.60%	24.6%	-75.40%
Marketing/Promotions	1,000	1,000	893	107	89.30%	89.3%	-10.70%
Council Newsletter	8,000	8,000	7,942	58	99.28%	99.3%	-0.72%
Council Website	2,500	2,500	1,921	579	76.84%	76.8%	-23.16%
Mayor's Allowance	3,000	3,000	3,000	0	100.00%	100.0%	0.00%
Members Expenses	200	200	0	200	0.00%	0.0%	-100.00%
Civic Expenses	7,000	7,000	5,963	1037	85.19%	85.2%	-14.81%
Civic Realita	250	250	80	170	32.00%	32.0%	-68.00%
Hall & Room Hire	6,500	6,500	6,513	-13	100.20%	100.2%	0.20%
Civic Artefacts and Treasures	750	750	451	299	60.13%	60.1%	-39.87%
Central Overheads reallocated	1,600	1,600	1,492	108	93.25%	93.3%	-6.75%
MISC Income	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!
<b>Civic-Expenditure</b>	<b>51,929</b>	<b>51,929</b>	<b>47,735</b>	<b>4194</b>	<b>91.82%</b>	<b>91.9%</b>	<b>-0.06%</b>
<b>107 Grants</b>							
Initial Grant Commitment	25,000	25,000	11,216	13784	44.86%	44.9%	-55.14%
Subsidised Use	4,500	4,500	3,511	989	78.02%	78.0%	-21.98%
Tfr from EMR Committed Grants	0	0	-2,390	2390			-100.00%
Tfr to EMR Grants	0	0	17,976				
Tfr From EMR: Grant application			-1,948				
Specified Grants	32,333	32,333	35,033	-300	99.07%	99.1%	-0.93%
<b>Grants- Expenditure</b>	<b>61,833</b>	<b>61,833</b>	<b>60,599</b>	<b>1743</b>	<b>97.68%</b>	<b>97.7%</b>	<b>-2.32%</b>
<b>Capital</b>	<b>46,778</b>	<b>46,778</b>	<b>46,778</b>	<b>0</b>	<b>100.00%</b>	<b>100.0%</b>	<b>0.00%</b>
<b>F&amp;P Income - Income</b>	<b>-1,082,179</b>	<b>-1,082,179</b>	<b>-1,121,027</b>	<b>38,848</b>	<b>103.69%</b>	<b>103.6%</b>	<b>3.69%</b>
<b>Expenditure</b>	<b>382,112</b>	<b>382,112</b>	<b>392,135</b>	<b>-10,023</b>	<b>102.62%</b>	<b>102.6%</b>	<b>2.62%</b>

NOTES  
VARIANCES UPDATED TO SHOW % OVER OR UNDER ANNUAL BUDGET 15% TO BE REPORTED ON PER FINANCIAL REPORTING NOTES: \*Overspend approved at Council 25JAN2024

Requirement to overspend to be requested from Council. 14% overspend exceeded to continue service

Requirement to overspend to be requested from Council. 18.5% overspend exceeded to continue service

Requirement to overspend to be requested from Council. 12.5% overspend exceeded to continue service

CIL Received 23NOV23, be moved to EMR

Full Committee Summary Includes Mayor cost centre of £8003  
Full Committee Summary Includes Mayor cost centre of £8003

Month 12  
Percentage 100.0%

**Community and Environment Committee**

	ANNUAL BUDGET	BUDGET TO M11	ACTUAL SPEND TO M11	E VARIANCE OF M11 BUDGETS	% SPENT AGAINST M11 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
<b>215 Floral Displays Income</b>	<b>-4,000</b>	<b>-4,000</b>	<b>-5,864</b>	<b>1864</b>	<b>146.60%</b>	<b>146.6%</b>	<b>46.60%</b>
Floral Displays Expenditure	17,262	17,262	20,437	-3175	118.39%	118.4%	18.39%
<b>Total Floral</b>	<b>13,262</b>	<b>13,262</b>	<b>14,573</b>	<b>-1311</b>	<b>108.89%</b>	<b>108.9%</b>	<b>9.89%</b>
<b>241 Allotments Income</b>	<b>-190</b>	<b>-190</b>	<b>-190</b>	<b>0</b>	<b>100.00%</b>	<b>100.0%</b>	<b>0.00%</b>
Allotments Expenditure	1,200	1,200	968	232	80.67%	80.7%	-19.33%
<b>Total Allotment</b>	<b>1,010</b>	<b>1,010</b>	<b>778</b>	<b>232</b>	<b>77.03%</b>	<b>77.0%</b>	<b>-22.97%</b>
<b>300 Public Realm</b>	<b>3,000</b>	<b>3,000</b>	<b>495</b>	<b>2505</b>	<b>16.50%</b>	<b>16.5%</b>	<b>-83.50%</b>
<b>301 Conoleton Partnership Income</b>	<b>0</b>	<b>0</b>	<b>-5,289</b>	<b>5289</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
Conoleton Partnership Expenditure	22,839	22,839	49,269	-26430	215.72%	215.7%	115.72%
Tfr to C/F	0	0	34,666				
Conoleton Partnership C/F	0	0	-57,227	57227	#DIV/0!	#DIV/0!	#DIV/0!
<b>Total Partnership</b>	<b>22,839</b>	<b>22,839</b>	<b>21,419</b>	<b>38,088</b>	<b>93.76%</b>	<b>93.6%</b>	<b>-6.22%</b>
<b>302 Community Development Misc. Income</b>	<b>0</b>	<b>0</b>	<b>-13,900</b>	<b>13900</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>
Community Development Staff Costs	117,571	117,571	116,441	1130	99.04%	99.0%	-0.96%
UKSPF	3,500	3,500	11,812				
Community Development Marketing/Promotions	0	0	3,320				
UKSPF C/F Tfr to EMR	0	0	1,688				
Community Development Overheads	9,848	9,848	9,171	677	93.13%	93.1%	-6.87%
<b>Total Community Development</b>	<b>130,919</b>	<b>130,919</b>	<b>128,632</b>	<b>15,887</b>	<b>98.18%</b>	<b>98.2%</b>	<b>-1.82%</b>
<b>303 Crime Reduction/CCTV Income</b>	<b>0</b>	<b>0</b>	<b>-680</b>	<b>680</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-100.00%</b>
Tfr From EMR: CCTV	0	0	-3,000				
Crime Reduction/CCTV Expenditure	10,548	10,548	8,384	2164	79.48%	79.5%	-20.52%
<b>Total Crime</b>	<b>10,548</b>	<b>10,548</b>	<b>4,704</b>	<b>2844</b>	<b>44.60%</b>	<b>44.6%</b>	<b>-65.40%</b>
<b>305 Christmas Favre/Lights Income</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-7,103</b>	<b>5103</b>	<b>355.15%</b>	<b>355.2%</b>	<b>255.15%</b>
Christmas Favre/Lights Expenditure	22,000	22,000	22,185	-185	100.84%	100.8%	0.84%
<b>Total Christmas</b>	<b>20,000</b>	<b>20,000</b>	<b>16,082</b>	<b>4918</b>	<b>75.41%</b>	<b>75.4%</b>	<b>-24.59%</b>
<b>310 Neighbourhood Plan</b>	<b>0</b>	<b>0</b>	<b>4,975</b>	<b>-4975</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-100.00%</b>
Neighbourhood Plan Tfr From EMR	0	0	-4,975	4975			
<b>Total Neighbourhood Plan</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-100.00%</b>
<b>321 Tourism Income</b>	<b>0</b>	<b>0</b>	<b>-11,705</b>	<b>11705</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-100.00%</b>
Tourism Expenditure	14,000	14,000	19,046	-5046	136.04%	136.0%	36.04%
<b>Total Tourism</b>	<b>14,000</b>	<b>14,000</b>	<b>7,341</b>	<b>6659</b>	<b>52.44%</b>	<b>52.4%</b>	<b>-47.56%</b>
<b>351 Luncheon Club</b>	<b>11,000</b>	<b>11,000</b>	<b>11,902</b>	<b>-902</b>	<b>108.20%</b>	<b>108.2%</b>	<b>8.20%</b>
<b>C.E &amp; S Income</b>	<b>-6,190</b>	<b>-6,190</b>	<b>-44,731</b>	<b>38,541</b>	<b>722.63%</b>	<b>722.6%</b>	<b>622.63%</b>
<b>Expenditure</b>	<b>232,768</b>	<b>222,220</b>	<b>249,657</b>	<b>18,789</b>	<b>112.30%</b>	<b>107.2%</b>	<b>7.21%</b>

NOTES

Balance of funds carried forward

UKSPF Grant Received for local projects

UKSPF Expenditure

UKSPF Expenditure

All profits from Tribute Series carried forward for 24-25 per CTC Resolution

Full Committee Summary  
Full Committee Summary

**Town Hall, Assets and Services Committee**

	ANNUAL BUDGET	BUDGET TO M11	ACTUAL SPEND TO M11	E VARIANCE OF M11 BUDGETS	% SPENT AGAINST M11 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M11 EXPECTED
<b>201 Peddling Pool</b>	<b>67,689</b>	<b>67,689</b>	<b>51,663</b>	<b>16,026</b>	<b>76.32%</b>	<b>76.3%</b>	<b>-23.68%</b>
<b>221 Town Hall</b>							
Town Hall - Expenditure	218,755	218,755	242,622	-23867	110.91%	110.9%	10.91%
Town Hall - Income	-116,350	-116,350	-126,279	9929	108.53%	108.5%	8.53%
Net Expenditure over Income	102,405	102,405	116,343	-13938	113.81%	113.8%	13.81%
<b>225 Conoleton Information Centre</b>							
CIC - Expenditure	132,730	132,730	131,354	1376	98.96%	99.0%	-1.04%
CIC - Income	-115,354	-115,354	-119,237	3883	103.37%	103.4%	3.37%

NOTES

See separate account sheet

See separate account sheet

See separate account sheet

	Net Expenditure over income	17,376	17,376	12,117	5269	69.73%	69.7%	-30.27%	
263	Public Toilets	6,700	6,700	4,911	1789	73.30%	73.3%	-26.70%	
270	Cenotaph	300	300	409	-109	136.33%	136.3%	36.33%	
280	Streetscape	764,655	754,555	764,684	-10129	101.34%	101.3%	1.34%	See separate account sheet
	Streetscape - Income CEC	-459,636	-459,636	-459,636	0	100.00%	100.0%	-100.00%	
	Streetscape - External work income	-16,000	-15,000	-11,232	-3768	74.88%	74.9%	-25.12%	
	Streetscape - Other	0	0	0	0			-100.00%	
	Streetscape - Misc. Income	-900	-900	-813	-87	90.33%	90.3%	-9.67%	
	S/S Income	-476,636	-476,636	-471,681	-3855	99.19%	99.2%	-0.81%	
	Net Expenditure over Income	279,019	279,019	293,003	-13984	105.01%	105.0%	5.01%	
THAS	Income	-707,240	-707,240	-717,197	-9,957	101.41%	101.4%	1.41%	Full Committee Summary
	Expenditure	1,180,729	1,180,729	1,195,643	14,914	101.26%	101.3%	1.26%	Full Committee Summary
	Total Income	-1,706,609	-1,706,609	-1,882,858	-87,348	104.86%	104.9%	4.86%	Overall summary includes major summary figures not on this sheet
	Total Expenditure	1,795,609	1,795,061	1,837,335	41,728	102.93%	102.3%	2.32%	Overall summary
	Net Income /Expenditure			-46,624	-46,620			-100.00%	Rounding allowed
	Personnel								
	Staff Costs	1,057,591	1,057,591	1,068,893	-11302	101.07%	101.1%	1.07%	
	Personnel with Pay Award for reference								
	Permanent Staff Costs - Included budget pay awa	1,057,591	1,057,591	1,068,893	-11302	101.07%	101.1%	1.07%	
	Agency Staff	13,500	13,500	0	13500	0.00%	0.0%	-100.00%	
	Total Staff Costs	1,071,091	1,071,091	1,068,893	2198	99.79%	99.8%	-0.21%	
	*1 Budgeted pay award (5%) Agreed was higher and paid in M3								

Concleton Town Council  
Management Accounts 2023-24  
Mar-24  
Page 3/3

Reserves as at 31st March 2024	31/03/2024 CF Balance	01/04/2024 BF Balance
310 General Reserve	241,636	287,266
318 Ear Marked Reserves	-	-
320 Capital Equipment Fund	117,646	-
321 Capital Contingency Fund	20,000	-
322 EMR Business Recovery Fund	3,204	-
324 EMR Crime Prevention/Traffic calming	4,367	-
325 EMR Committed Grants	17,976	-
326 EMR Concleton Partnership	34,666	-
327 EMR Covid/Crisis	3,333	-
330 EMR Ancient Treasures	3,000	-
331 EMR Website	30,151	-
333 EMR Training	6,000	-
334 EMR Town Centre	1,888	-
336 EMR Loan Repayments not paid	3,183	-
337 EMR Toilets	24,012	-
339 EMR Public Realm	8,163	-
340 EMR Legal Fees	46,406	-
342 EMR Tourism	2,565	-
343 EMR Marketing	5,000	-
344 EMR Concleton Neighbourhood Plan	632	-
346 EMR Rotary Bonfire	5,000	-
348 EMR Civic	1,000	-
349 EMR CL	21,864	-
354 EMR Carbon Offsetting	3,000	-
NEW EMR Property Maintenance	162,488	-
<b>EMR TOTALS</b>	<b>526,493</b>	

Concleton Town Council  
Management Accounts 2023-24  
TOWN HALL  
Mar-24

Month 12  
Percentage 100.0%

TOWN HALL

	ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	E VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED	NOTES
4000 Staff Costs (re-allocated)	70,592	70,592	72,740	-2,148	103.0%	103.0%	3.04%	
4008 Training	1,000	1,000	838	162	83.8%	83.8%	-16.20%	
4009 Protective Clothing/H & Safety	600	500	498	2	99.6%	99.6%	-0.40%	
4010 Cleaners	7,600	7,500	7,093	407	94.6%	94.6%	-5.43%	
4011 Rates	25,500	25,500	24,950	550	97.8%	97.8%	-2.16%	
4012 Water	6,150	6,150	7,386	-1,236	120.1%	120.1%	20.10%	Increase in tariff costs
4014 Electricity	22,900	22,900	33,866	-10,966	147.9%	147.9%	47.89%	Increase in tariff costs
4015 Gas	24,700	24,700	29,296	-4,596	118.6%	118.6%	18.61%	
4016 Cleaning materials	2,100	2,100	1,956	144	93.1%	93.1%	-6.86%	
4017 Refuse Disposal	3,200	3,200	2,598	602	81.2%	81.2%	-18.81%	
4020 Miscellaneous Office Costs	1,800	1,500	1,858	-358	123.9%	123.9%	23.87%	
4025 Insurance	11,700	11,700	11,298	402	96.6%	96.6%	-3.44%	
4033 Marketing/Promotions	3,600	3,500	233	3,267	6.7%	6.7%	-93.34%	
4040 Maintenance Contracts	8,500	8,500	8,031	469	94.5%	94.5%	-5.52%	
4041 Property Maintenance	20,000	20,000	33,630	-13,630	168.2%	168.2%	68.15%	See line 4951 E12532 covered bnv Earmarked reserve funds
4068 Licences (incl PRS)	3,500	3,500	4,001	-501	114.3%	114.3%	14.31%	
4951 TfF From EMR: Proport Maintenance			12,532					
6000 Central Overheads Reallocated	5,913	5,913	5,506	407	93.1%	93.1%	-6.88%	
Town Hall Expenditure	218,755	218,755	233,246	-27,023	106.6%	106.6%	6.62%	
3020 Catering costs	0	0	7,152	-7,152				Recharged to customers
3021 Security Supplies	0	0	2,224	-2,224				Recharged to customers
Total Town Hall Expenditure	218,755	218,755	242,622	-36,399	110.9%	110.9%	10.91%	
1009 Rent Rec'd - Museum National	-4500	-4500	-4500	0	100.0%	100.0%	0.00%	
1010 Rent Received - 3rd Partv Partnership	-1633	-1533	-1533	0	100.0%	100.0%	0.00%	
1011 Rent Received - Internal CTC	-26517	-26517	-26517	0	100.0%	100.0%	0.00%	
1013 Letting Income - Grand Hall	-30000	-30000	-28942	-1058	96.5%	96.5%	-3.53%	
1014 Letting Income - Bridestones	-13200	-13200	-3102	-10098	23.5%	23.5%	-76.50%	
1015 Letting Income - Spencer Suite	-7000	-7000	-9065	2065	129.5%	129.5%	29.50%	
1018 Letting Income - Campbell Suite	0	0	0	0	#DIV/0!	#DIV/0!	#DIV/0!	
1016 Letting Income - Brasserie, Kitchen and Bar	-12000	-12000	-12000	0	100.0%	100.0%	0.00%	
1021 Letting Income - Internal	-9000	-9000	-11111	2111	123.5%	123.5%	23.46%	
1022 Letting Income - F&P	-1000	-1000	-3625	2625	362.5%	362.5%	262.50%	
1023 Commissions- CP	-8000	-8000	-6688	-1312	83.6%	83.6%	-16.40%	
1024 Letting Income- Security	0	0	-2117	2117	#DIV/0!	#DIV/0!	#DIV/0!	
1035 Service Charges - Brasserie	-3600	-3600	-4359	759	121.1%	121.1%	21.08%	Utility costs recharge
1037 Service Charges - Other	0	0	-5424	5424	#DIV/0!	#DIV/0!	#DIV/0!	Electricity recharge
1051 Catering Sales (recharges)	0	0	-6804	6804	#DIV/0!	#DIV/0!	#DIV/0!	
1199 Miscellaneous Income	0	0	-292	292	#DIV/0!	#DIV/0!	#DIV/0!	
Total Town Hall Income	-116360	-116350	-126279	9929	108.5%	108.5%	8.53%	
Net Expenditure over Income	102,405	102,405	116,343	-26,470	113.6%	113.6%	13.61%	

**Conlepton Town Council  
Management Accounts 2023-24  
STREETSCAPE  
Mar-24**

Month 12  
Percentage 100.0%

	ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED
<b>STREETSCAPE</b>							
4000 Staff Costs	539,468	539,468	560,632	-21,164	103.9%	103.9%	3.92%
4004 Agency Staff	13,500	13,500	0	13,500	0.0%	0.0%	-100.00%
4008 Training	3,000	3,000	591	2,409	19.7%	19.7%	-80.30%
4009 Protective Clothing/H & Safety	5,500	5,500	5,997	-497	109.0%	109.0%	9.04%
4013 Office rent	2,000	2,000	2,000	0	100.0%	100.0%	0.00%
4016 Cleaning Materials	7,500	7,500	5,763	1,737	76.8%	76.8%	-23.16%
4021 Mobile Phones	1,100	1,100	594	506	54.0%	54.0%	-46.00%
4025 Insurance	8,500	8,500	7,922	578	93.2%	93.2%	-6.80%
4041 Property maintenance	2,000	2,000	529	1,471	26.5%	26.5%	-73.55%
4043 Horticultural etc Supplies	21,000	21,000	15,309	5,691	72.9%	72.9%	-27.10%
4047 Vehicle maintenance/Serv etc	12,000	12,000	14,865	-2,865	123.9%	123.9%	23.88%
4048 Vehicle fuel and oil	15,000	15,000	16,940	-1,940	112.9%	112.9%	12.93%
4049 Vehicle rental charges	68,800	68,800	76,449	-7,649	111.1%	111.1%	11.12%
4050 Street Cleansing	5,000	5,000	6,608	-1,608	132.2%	132.2%	32.16%
4162 General expenditure	5,000	5,000	4,667	333	93.3%	93.3%	-6.66%
6000 Central Overheads Reallocated	45,187	45,187	42,216	2,971	93.4%	93.4%	-6.57%
<b>Streetscape Expenditure</b>	<b>754,555</b>	<b>754,555</b>	<b>761,082</b>	<b>-6,527</b>	<b>100.9%</b>	<b>100.9%</b>	<b>0.87%</b>
3030 Purchases for recharging	0	0	3,602	-3,602			
1165 CEC - Income	-459,636	-459,636	-459,636	0	100.0%	100.0%	0.00%
1167 External work income	-15,000	-15,000	-11,232	-3,768	74.9%	74.9%	25.12%
1040 Other income	0	0	0	0			
1199 Miscellaneous	-900	-900	-813	-87	90.3%	90.3%	9.67%
<b>Streetscape Income</b>	<b>-475,536</b>	<b>-475,536</b>	<b>-471,681</b>	<b>-3,855</b>	<b>99.2%</b>	<b>99.2%</b>	<b>0.81%</b>
<b>Net Expenditure over Income</b>	<b>279,019</b>	<b>279,019</b>	<b>293,003</b>	<b>-13,984</b>	<b>105.0%</b>	<b>105.0%</b>	<b>-6.01%</b>

NOTES: \*Overspend approved at Council 25JAN2024

\* We are waiting on an insurance payout, approx £2,000. This was not received by 31st March.  
\* New costs due to replacement vehicles, one van returned 27th October 2023.  
\* Includes Fly Tipping costs.

**Conlepton Town Council  
Management Accounts 2023-24  
CONGLETON INFORMATION CENTRE  
Mar-24**

Month 12  
Percentage 100.0%

	ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED
<b>TOWN HALL CONGLETON INFORMATION CENTRE</b>							
3000 Stock at 1st April	0	-	5,416	- 5,416			
3041 3rd Party ticket resales	73,150	73,150	74,065	- 915	101.3%	101.3%	1.25%
3042 Books, Maps, Guides resale	2,850	2,850	859	1,991	30.1%	30.1%	-69.86%
3043 Souvenirs for resale	2,375	2,375	227	2,148	9.6%	9.6%	-90.44%
3044 Stamps for resale	500	500	256	244	51.2%	51.2%	-48.80%
3046 Local Produce for resale	3,800	3,800	4,373	- 573	115.1%	115.1%	15.08%
3047 Theatre gift cards for resale	150	150	-	150	0.0%	0.0%	-100.00%
3048 Food & Drink for resale	1,197	1,197	532	665	44.4%	44.4%	-55.56%
3049 CTC Merchandise	0	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!
3999 Stock at 31st March 2022	0	-	4,796	- 4,796	#DIV/0!	#DIV/0!	#DIV/0!
<b>Direct Expenditure</b>	<b>84,022</b>	<b>84,022</b>	<b>80,932</b>	<b>3,080</b>	<b>96.3%</b>	<b>96.32%</b>	<b>-3.68%</b>
4000 Staff costs	52,058	52,058	54,476	- 2,418	104.6%	104.6%	4.64%
4011 Rates	4,800	4,800	4,768	32	99.3%	99.3%	-0.67%
4013 Rent Payable	7,500	7,500	7,500	-	100.0%	100.0%	0.00%
4162 General Expenditure	2,000	2,000	1,628	372	81.4%	81.4%	-18.60%
6000 Central Overheads Reallocated	4,381	4,381	4,061	300	93.1%	93.1%	-6.88%
EMR Retained for year 3	-22,011	-22,011	-22,011	-	100.0%	100.0%	0.00%
<b>Indirect Expenditure</b>	<b>-48,708</b>	<b>-48,708</b>	<b>-50,422</b>	<b>1,714</b>	<b>103.6%</b>	<b>103.6%</b>	<b>3.52%</b>
1041 Third Party Ticket Sales	-77,000	-77,000	-82,781	5,781	107.5%	107.5%	7.51%
1042 Books, Maps, Guides sales	-3,000	-3,000	-1,606	-1,394	53.5%	53.5%	-46.47%
1043 Souvenir sales	-2,800	-2,500	-1,389	-1,111	55.6%	55.6%	-44.44%
1044 Stamp Sales	-300	-300	-293	-207	58.8%	58.8%	-41.40%
1045 Photocopy sales	-300	-300	-388	88	129.3%	129.3%	29.33%
1046 Local Produce for resale	-4,000	-4,000	-4,608	608	115.2%	115.2%	15.20%
1047 Theatre gift cards	-150	-150	-362	212	241.3%	241.3%	141.33%
1048 Food and Drink sales	-1,280	-1,280	-951	-309	75.5%	75.5%	-24.52%
1049 CTC Merchandise sales	0	-	-	-	#DIV/0!	#DIV/0!	#DIV/0!
<b>Income</b>	<b>-88,710</b>	<b>-88,710</b>	<b>-92,593</b>	<b>3,883</b>	<b>104.4%</b>	<b>104.4%</b>	<b>4.38%</b>
1168 CEC Support Grant CIV	-21,644	-21,644	-21,644	-	100.0%	100.0%	0.00%
1031 CAB Reception Contribution	-5,000	-5,000	-5,000	-	100.0%	100.0%	0.00%
	-26,644	-26,644	-26,644	-	100.0%	100.0%	0.00%
<b>Total Income</b>	<b>-115,354</b>	<b>-115,354</b>	<b>-119,237</b>	<b>3,883</b>	<b>103.4%</b>	<b>103.4%</b>	<b>3.37%</b>
<b>Net Expenditure over Income</b>	<b>17,376</b>	<b>17,376</b>	<b>12,117</b>	<b>5,259</b>	<b>69.7%</b>	<b>69.7%</b>	<b>-30.27%</b>

NOTES

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

See above

See above

**Conlepton Town Council  
Management Accounts 2023-24  
PADDLING POOL  
Mar-24**

Month 12  
Percentage 100.0%

	ANNUAL BUDGET	BUDGET TO M12	ACTUAL SPEND TO M12	£ VARIANCE OF M12 BUDGETS	% SPENT AGAINST M12 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M12 EXPECTED
<b>STREETSCAPE</b>							
4000 Staff Costs	33,254	33,254	19,667	13,587	59.14%	59.1%	-40.86%
4008 Training	3,000	3,000	464	2,536	15.47%	15.5%	-84.53%
4009 Protective Clothing/H & Safety	300	300	250	50	83.33%	83.3%	-16.67%
4012 Water	4,800	4,800	4,800	0	100.00%	100.0%	0.00%
4014 Electricity	3,500	3,500	1,830	1,670	52.29%	52.3%	-47.71%
4039 Pool Chemicals	3,500	3,500	3,645	-145	104.14%	104.1%	4.14%
4041 Property maintenance	4,000	4,000	4,780	-780	119.50%	119.5%	19.50%
4042 Grounds Maintenance	15,000	15,000	13,125	1,875	87.50%	87.5%	-12.50%
4162 General expenditure	12,550	12,550	13,633	-1,083	108.63%	108.6%	8.63%
4970 TIs from Cap Contingency	15,000	-15,000	-13,125	-1,875	87.50%	87.5%	-12.50%
6000 Central Overheads Reallocated	2,785	2,785	2,594	191	93.14%	93.1%	-6.86%
<b>Pool Expenditure</b>	<b>67,689</b>	<b>67,689</b>	<b>51,663</b>	<b>16,026</b>	<b>76.32%</b>	<b>76.3%</b>	<b>-23.68%</b>

NOTES

Opened May half term, closed 3rd September.

Resurfacing pathway completed, funded by Capital Contingency, see below  
Includes Security, costs increased due to extra sessions.  
Resurfacing pathway completed