

**CONGLETON TOWN COUNCIL**  
**COMMITTEE REPORTS AND UPDATES**

<b>COMMITTEE:</b>	<b>Finance and Policy Committee</b>		
<b>MEETING DATE AND TIME</b>	<b>19<sup>th</sup> September 2024 7.00 pm</b>	<b>LOCATION</b>	<b>Congleton Town Hall</b>
<b>REPORT FROM</b>	<b>Serena Van Schepdael- R.F.O</b>		
<b>AGENDA ITEM REPORT TITLE</b>	<b>13 Management Accounts</b>		
<b>Background</b>	Management Accounts and Variance analysis for the period to 31 <sup>st</sup> July 2024, to accompany the attached spreadsheets in Appendix 13.1-5.		
<b>Update</b>	<p>These figures cover the financial year to Month 4 which equates to expected spends/income of 33%. Please see summary sheet (Appendix 13.1-5) for notes, if further notes are required they are below. The reports show in a traffic light system the figures for income &amp; expenditure up to Month 4. The below figures in the report are based on full budgets.</p> <p>There are no additional comments at this stage over and above the ones made in the appendix reports.</p> <p><b><u>Finance and Policy Committee</u></b></p> <p>Committee budgets stand at 24% of expenditure. Income and 50% income received.</p> <p>A request is made for the Committee to note that a payment of £8687.70 was paid to Legal &amp; General which covers Ill Health Insurance which is part of the Pension Scheme. This has a strict deadline for payment and is part of the Payroll payments.</p> <p><b><u>Community and Environment Committee</u></b></p> <p>Committee expenditure budgets stand at 24% expenditure and income (without Partnership and Grant income) is 104%.</p> <p><b><u>Town Hall, Assets and Services Committee</u></b></p> <p>39% expenditure and 44% income.</p> <p><b><u>Staffing Costs</u></b></p> <p>Final spends 36% (including budgeted pay award).</p>		

	<p><b><u>Ear Marked Reserves</u></b></p> <p>Current balances and estimated movement as at year end included for noting. Our carry forward General Reserves into 2024-2025 is sufficient to comply with our Reserves Policy, £287,256. (Our requirement based on budget setting was £283,861.)</p>
<p><b>Decision Request</b></p>	<ol style="list-style-type: none"> <li>1. To note the payment of £8687.70 for Legal and General</li> <li>2. To approve the Management Accounts for current financial year to 31<sup>st</sup> July 2024.</li> </ol>



Month 4  
Percentage 33.3%

Finance and Policy Committee

	ANNUAL BUDGET	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED	NOTES
101	<b>Corp Management</b>							
	Staff Costs (re-allocated)	229,293	76,431	74,656	1775	97.68%	32.6%	-0.74%
	Travel	250	83	0	83	0.00%	0.0%	-33.30%
	Training / Conferences	1,500	500	309	191	61.80%	20.6%	-12.70%
	Rent Payable	17,017	5,672	5,672	0	99.99%	33.3%	0.03%
	Miscellaneous Office Costs	2,000	667	614	53	92.10%	30.7%	-2.60%
	Telephone/Fax/Internet	3,000	1,000	901	99	90.10%	30.0%	-3.27%
	Postage	1,000	333	178	155	53.40%	17.8%	-15.50%
	Stationery & Printing	3,300	1,100	690	410	62.73%	20.9%	-12.39%
	Subscriptions & Publications	5,100	1,700	4,480	-2780	263.53%	87.8%	54.54%
	Insurance	14,310	4,770	15,754	-10984	330.27%	110.1%	76.79%
	Computer/IT Costs	23,500	7,833	8,936	-1103	114.08%	38.0%	4.73%
	Photocopy Charges	2,000	667	481	186	72.15%	24.1%	-9.25%
	Recruitment Advertising	500	167	0	167	0.00%	0.0%	-33.30%
	Bank Charges	1,240	413	365	48	88.31%	29.4%	-3.86%
	Audit Fees - External	2,100	700	0	700	0.00%	0.0%	-33.30%
	Audit Fees - Internal	1,900	633	0	633	0.00%	0.0%	-33.30%
	Accountancy Support	5,300	1,767	1,138	629	64.42%	21.5%	-11.83%
	Legal & Professional fees		0	3,185	-2355		0.0%	0.00%
	HR & H&S support	4,800	1,600	2,447	-847	152.94%	51.0%	17.68%
	Tsfr from EMR			-3,205				
	Central Overheads reallocated	-70,984	-23,661	-33,520	9859	141.67%	47.2%	13.92%
	<b>Corporate Management-Expenditure</b>	<b>247,126</b>	<b>82,375</b>	<b>83,081</b>	<b>-3081</b>	<b>100.86%</b>	<b>33.6%</b>	<b>0.32%</b>
	<b>Precept 2024-2025</b>	<b>-1,182,221</b>	<b>-394,074</b>	<b>-591,111</b>	197037	150.00%	50.0%	83.30%
	Interest Receivable	-29,000	-9,667	-10,003	336	103.48%	34.5%	67.79%
	Miscellaneous Income	0	0	-83	83	0.00%		
	<b>Corporate Management-Income</b>	<b>-1,211,221</b>	<b>-403,740</b>	<b>-601,197</b>	<b>197457</b>	<b>148.91%</b>	<b>49.6%</b>	<b>16.34%</b>
	<b>Net Income Over Expenditure</b>	<b>-964,095</b>	<b>-321,365</b>	<b>-518,116</b>	<b>194376</b>	<b>161.22%</b>	<b>53.7%</b>	<b>20.44%</b>
102	<b>Civic</b>							
	Staff Costs (re-allocated)	20,090	6,697	6,279	418	93.76%	31.3%	-2.05%
	Training / Conferences	1,000	333	0	333	0.00%	0.0%	-33.30%
	Stationery & Printing	550	183	0	183	0.00%	0.0%	-33.30%
	Marketing/Promotions	1,200	400	208	192	52.00%	17.3%	-15.97%
	Council Newsletter	8,700	2,900	2,582	318	89.03%	29.7%	-3.62%
	Council Website	2,000	667	7,635	-6968	1145.25%	381.8%	348.45%
	Mavor's Allowance	3,000	1,000	0	1000	0.00%	0.0%	-33.30%
	Members Expenses	200	67	0	67	0.00%	0.0%	-33.30%
	Civic Expenses	7,500	2,500	1,034	1466	41.36%	13.8%	-19.51%
	Civic Regalia	250	83	0	83	0.00%	0.0%	-33.30%
	Hall & Room Hire	6,500	2,167	2,076	91	95.82%	31.9%	-1.36%
	Civic Artefacts and Treasures	3,400	1,133	0	1133	0.00%	0.0%	-33.30%
	Tfr from EMR	0	0	-7,274	7274		#DIV/0!	#DIV/0!
	Central Overheads reallocated	1,564	521	738	-217	141.56%	47.2%	13.89%
	<b>Civic-Expenditure</b>	<b>55,954</b>	<b>18,651</b>	<b>13,278</b>	<b>5373</b>	<b>71.19%</b>	<b>23.7%</b>	<b>-9.57%</b>
107	<b>Grants</b>							
	Initial Grant Commitment	15,000	5,000	5,221	-221	104.42%	34.8%	1.51%
	Subsidised Use	4,500	1,500	1,444	56	96.27%	32.1%	-1.21%
	Tfr from EMR Committed Grants	0	0	-7,976	7976			-33.30%
	Specified Grants	22,333	7,444	18,011	-10567	241.94%	80.6%	47.35%
	<b>Grants- Expenditure</b>	<b>41,833</b>	<b>13,944</b>	<b>16,700</b>	<b>-2756</b>	<b>119.76%</b>	<b>39.9%</b>	<b>6.62%</b>
	<b>Capital</b>	<b>46,778</b>	<b>15,593</b>	<b>25,000</b>	<b>-9407</b>	<b>160.33%</b>	<b>53.4%</b>	<b>20.14%</b>
	<b>F&amp;P Income - Income</b>	<b>-1,211,221</b>	<b>-403,740</b>	<b>-606,928</b>	<b>203188</b>	<b>150.33%</b>	<b>50.1%</b>	<b>16.81%</b>
	<b>Expenditure</b>	<b>391,691</b>	<b>130,564</b>	<b>138,795</b>	<b>-8231</b>	<b>106.30%</b>	<b>35.4%</b>	<b>2.13%</b>

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
Income Variance 100% Green. 75% to 99% Amber. 0%-75% Red

Most of subscriptions are due at start of the year  
Paid start of the year, journal required as 3 months are 25-26  
Extra work completed on MFA and Security

See EMR BELOW  
2 of 4 payments made  
For legal & professional expenditure

50% paid

See EMR below actual spend 13.65% £361.. First instalment paid for website build co

Dependant on awards/requests.  
CCP invoice received in full.

£25,000 to EMR processed

Full Committee Summary includes Mavor cost centre Income £5,571  
Full Committee Summary includes Mavor cost centre expenditure £116

Congleton Town Council  
Management Accounts 2024-25  
Jul-24

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Month 4  
Percentage 33.3%

		ANNUAL BUDGET	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED	NOTES
<b>Community and Environment Committee</b>									
215	Floral Displays Income	-4,000	-1,333	-3,759	2426	281.93%	94.0%	60.68%	Hanging baskets income arrives start of the year Costs due to this being a start of year operation.
215	Floral Displays Expenditure	14,172	4,724	14,240	-9516	301.44%	100.5%	67.18%	
	<b>Total Floral</b>	<b>10,172</b>	<b>3,391</b>	<b>10,481</b>	<b>-7090</b>	<b>309.11%</b>	<b>103.0%</b>	<b>69.74%</b>	
241	Allotments Income	-190	-63	0	-63	0.00%	0.0%	-33.30%	
241	Allotments Expenditure	1,200	400	19	381	4.75%	1.6%	-31.72%	
	<b>Total Allotment</b>	<b>1,010</b>	<b>337</b>	<b>19</b>	<b>318</b>	<b>5.64%</b>	<b>1.9%</b>	<b>-31.42%</b>	
300	Public Realm	3,000	1,000	43	957	4.30%	1.4%	-31.87%	
<b>Congleton Partnership</b>									
301	Congleton Partnership Income	0	0	-15,045	15045	0.00%	0.0%	-33.30%	Dependant on Partnership, details are issued in Partnership Executive meetings. Carried forward balance
301	Congleton Partnership Expenditure	24,586	8,195	13,611	-5416	166.08%	55.4%	22.06%	
301	Congleton Partnership C/F	0	0	-34,666	34666	0.00%	0.0%	-33.30%	
	<b>Total Partnership</b>	<b>24,586</b>	<b>8,195</b>	<b>-36,100</b>	<b>44,295</b>	<b>-440.49%</b>	<b>-146.8%</b>	<b>-180.13%</b>	
302	Community Development Grant Recd	0	0	-18,000	18000		0.0%	-33.30%	Annual subscription paid
302	Community Development Staff Costs	124,336	41,445	38,948	2497	93.97%	31.3%	-1.98%	
	UKSPF: See Grant Recd	0	0	4,479	-4479		0.0%	-33.30%	
	Community Development Marketing/Promotions	3,750	1,250	940	310	75.20%	25.1%	-8.23%	
	Green Initiatives	5,000	1,667	1,712	-45	102.72%	34.2%	0.94%	
	Campaign Expenditure	1,000	333	526	-193	157.80%	52.6%	19.30%	
	Tfr to EMR	0	0	0	0	0.00%	0.0%	-33.30%	
	Tfr From EMR	0	0	0	0	0.00%	0.0%	-33.30%	
	Community Development Overheads	9,678	3,226	4,569	-1343	141.63%	47.2%	13.91%	
	<b>Total Community Development</b>	<b>143,764</b>	<b>47,921</b>	<b>33,174</b>	<b>14,747</b>	<b>69.23%</b>	<b>23.1%</b>	<b>-10.22%</b>	
303	Crime Reduction/CCTV Expenditure	11,426	3,809	0	3809	0.00%	0.0%	-33.30%	
	<b>Total Crime</b>	<b>11,426</b>	<b>3,809</b>	<b>0</b>	<b>3809</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-33.30%</b>	
305	Christmas Fayre/lights Income	-3,000	-1,000	-304	-696	30.40%	10.1%	-23.17%	
305	Christmas Fayre/lights Expenditure	16,000	5,333	661	4672	12.39%	4.1%	-29.17%	
	<b>Total Christmas</b>	<b>13,000</b>	<b>4,333</b>	<b>357</b>	<b>3976</b>	<b>8.24%</b>	<b>2.7%</b>	<b>-30.55%</b>	
310	Neighbourhood Plan	0	0	2,430	-2430	0.00%	0.0%	-33.30%	Costs covered by ERM funds No budget line set . Journal update required
310	Neighbourhood Plan Tfr From EMR	0	0	-2,385	2385	0.00%	0.0%	-33.30%	
	<b>Total Neighbourhood Plan</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>-45</b>	<b>0.00%</b>	<b>0.0%</b>	<b>-33.30%</b>	
321	Tourism Income	0	0	-3,431	3431			-33.30%	Costs dependant on timing of events
321	Tourism Expenditure	13,600	4,533	9,909	-5376	218.58%	72.9%	39.56%	
	<b>Total Tourism</b>	<b>13,600</b>	<b>4,533</b>	<b>6,478</b>	<b>-1945</b>	<b>142.90%</b>	<b>47.6%</b>	<b>14.33%</b>	
351	Luncheon Club	11,000	3,667	3,328	339	90.76%	30.3%	-3.05%	
<b>C.E &amp; S</b>		<b>Income</b>	<b>-7,190</b>	<b>-2,397</b>	<b>-40,539</b>	38142	1691.47%	563.8%	<b>Full Committee Summary</b>
		<b>Expenditure</b>	<b>238,748</b>	<b>75,774</b>	<b>58,364</b>	17410	77.02%	24.4%	<b>Full Committee Summary</b>
<b>Town Hall, Assets and Services Committee</b>									
		<b>ANNUAL BUDGET</b>	<b>BUDGET TO M4</b>	<b>ACTUAL SPEND TO M4</b>	<b>£ VARIANCE OF M4 BUDGETS</b>	<b>% SPENT AGAINST M4 BUDGETS</b>	<b>% SPENT OF ANNUAL BUDGET</b>	<b>% VARIANCE AGAINST M4 EXPECTED</b>	<b>NOTES</b>
201	<b>Padding Pool</b>	<b>54,394</b>	18,131	14,676	3455	80.94%	27.0%	-6.32%	See separate account sheet
221	<b>Town Hall</b>								
	Town Hall - Expenditure	230,529	76,843	75,727	1116	98.55%	32.8%	-0.45%	See separate account sheet
	Town Hall - Income	-119,750	-39,917	-55,084	15167	138.00%	46.0%	12.70%	
	<b>Net Expenditure over Income</b>	<b>110,779</b>	<b>36,926</b>	<b>20,643</b>	<b>16283</b>	<b>55.90%</b>	<b>18.6%</b>	<b>-14.67%</b>	

225	<b>Conqleton Information Centre</b>											
	CIC - Expenditure	164,101	54,700	46,923	7777	85.78%	28.6%	-4.71%				See separate account sheet
	CIC - Income	-88,710	-29,570	-17,996	-11574	60.86%	20.3%	-13.01%				
	Net Expenditure over income	75,391	25,130	28,927	-3797	115.11%	38.4%	5.07%				
263	<b>Public Toilets</b>	7,150	2,383	1,204	1179	50.52%	16.8%	-16.46%				
270	<b>Cenotaph</b>	319	106	83	23	78.06%	26.0%	-7.28%				
280	<b>Streetscape</b>											
	Streetscape Expenditure	787,095	262,365	278,493	-16128	106.15%	35.4%	2.08%				See separate account sheet
	Streetscape - Income CEC	-419,256	-139,752	-209,628	69876	150.00%	50.0%	16.70%				
	Streetscape - External work income	-15,000	-5,000	-3,134	-1866	62.68%	20.9%	-12.41%				
	Streetscape - Other	-12,000	-4,000	-36	-3964	0.00%	0.0%	-33.30%				
	Streetscape - Misc. Income	-900	-300	-250	-50	83.33%	27.8%	-5.52%				
	S/S Income	-447,156	-149,052	-213,048	63996	142.94%	47.6%	14.35%				
	Net Expenditure over Income	339,939	113,313	65,445	47868	57.76%	19.3%	-14.05%				
THAS	Income	-655,616	-218,539	-286,128	67,589	130.93%	43.6%	10.34%				Full Committee Summary
	Expenditure	1,243,588	414,529	417,106	-2,577	100.62%	33.5%	0.24%				Full Committee Summary
	Total Income	-1,874,027	-624,676	-933,595	940,432	149.45%	49.8%	16.52%				Overall summary includes mavor summary figures not on this sheet Overall summary Rounding allowed
	Total Expenditure	1,874,027	620,867	614,265	-1,259,762	98.94%	32.8%	-0.52%				
	Net Income /Expenditure			-319,334	-319,330			-33.30%				
	<b>Personnel</b>											
	Staff Costs	1,141,489	380,496	359,592	20904	94.51%	31.5%	-1.80%				
	Personnel with Pay Award for reference											
	Permanent Staff Costs - Included budget pay award *1	1,057,591	352,530	377,572	-25041	107.10%	35.7%	2.40%				
	*1 Budgeted pay award (5%)			17,980								

**Conqleton Town Council  
Management Accounts 2024-25**

Jul-24

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Reserves as at 31st July 2024		01/04/2024	In	Out	Balance
		CF Balance			45,504
310	General Reserve	287,256			287,256
	<b>Ear Marked Reserves</b>				
318	Capital Equipment Fund	-	5,000	4,390	610
320	Capital Contingency Fund	104,421	20,000	3,204	121,217
321	EMR Elections	20,000			20,000
322	EMR Business Recovery Fund	3,204			3,204
324	EMR Crime Prevention/Traffic calming	4,357			4,357
326	EMR Conqleton Partnership	10,000			10,000
327	EMR Covid/Crisis	3,333			3,333
330	EMR Ancient Treasures	3,000			3,000
331	EMR Website	30,151		274	29,877
333	EMR Training	6,000			6,000
334	EMR Town Centre (UKSPF)	1,688			1,688
337	EMR Toilets	24,012			24,012
339	EMR Public Realm	8,153			8,153
340	EMR Legal Fees	46,406		4,758	41,648
342	EMR Tourism	2,555			2,555
343	EMR Marketing	5,000			5,000
344	EMR Conqleton Neighbourhood Plan	832		832	-
346	EMR Rotary Bonfire	5,000			5,000
348	EMR Civic	1,000			1,000
349	EMR CIL	21,684			21,684
354	EMR Carbon Offsetting	3,000			3,000
NEW	EMR Property Maintenance	162,468			162,468
	<b>EMR TOTALS</b>	<b>466,264</b>	<b>25,000</b>	<b>13,458</b>	<b>477,806</b>

477,806

Congleton Town Council  
 Management Accounts 2024-25  
 TOWN HALL  
 Jul-24

OK  
 Monitor  
 Overspent

Month 4  
 Percentage 33.3%

TOWN HALL

	ANNUAL BUDGET	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
4000	Staff Costs (re-allocated)	74,918	24,973	25,180	-207	100.8%	0.31%
4008	Training	1,000	333	0	333	0.0%	-33.30%
4009	Protective Clothing/H & Safety	550	183	0	183	0.0%	-33.30%
4010	Cleaners	8,000	2,667	2,248	419	84.3%	-5.20%
4011	Rates	26,522	8,841	9,980	-1,139	112.9%	4.33%
4012	Water	4,000	1,333	2,260	-927	169.5%	23.20%
4014	Electricity	26,950	8,983	845	9,828	-9.4%	-36.44%
4015	Gas	25,920	8,640	4,278	4,362	49.5%	-16.80%
4016	Cleaning materials	2,250	750	800	-50	106.7%	2.26%
4017	Refuse Disposal	2,350	783	685	98	87.4%	-4.15%
4020	Miscellaneous Office Costs	1,600	533	336	197	63.0%	-12.30%
4025	Insurance	12,647	4,216	13,785	-9,569	327.0%	75.70%
4033	Marketing/Promotions	3,500	1,167	693	474	59.4%	-13.50%
4040	Maintenance Contracts	9,000	3,000	3,499	-499	116.6%	5.58%
4041	Property Maintenance	21,300	7,100	5,794	1,306	81.6%	-6.10%
4068	Licences (incl PRS)	4,200	1,400	3,619	-2,219	258.5%	52.87%
6000	Central Overheads Reallocated	5,822	1,941	2,753	-812	141.9%	13.99%
	Town Hall Expenditure	230,529	76,843	75,065	1,778	97.7%	-0.74%
3020	Catering costs	0	0	189	-189		
3021	Security Supplies	0	0	473	-473		
		0	0	662	662		
	Total Town Hall Expenditure	230,529	76,843	75,727	1,116	98.5%	-0.45%
1009	Rent Rec'd - Museum Notional	-4500	-1500	-1500	0	100.0%	0.03%
1010	Rent Received - 3rd Party Partnership	-1533	-511	-511	0	100.0%	0.03%
1011	Rent Received - Internal CTC	-26517	-8839	-8839	0	100.0%	0.03%
1013	Letting Income - Grand Hall	-30000	-10000	-9891	-109	98.9%	-0.33%
1014	Letting Income - Birstones	-13200	-4400	-1701	-2699	38.7%	-20.41%
1015	Letting Income - Spencer Suite	-5000	-1667	-1686	19	101.2%	0.42%
1018	Letting Income - Campbell Suite	0	0	0	0	0.0%	-33.30%
1016	Letting Income - Brasserie, Kitchen and Bar	-12000	-4000	-5000	1000	125.0%	8.37%
1021	Letting Income - Internal	-9000	-3000	-3654	654	121.8%	7.30%
1022	Letting income - F&F	-1000	-333	-1438	1105	431.4%	143.8%
1023	Commission- CP	-8000	-2667	0	-2667	0.0%	-33.30%
1024	Letting Income- Security	0	0	-1515	1515	0.0%	-33.30%
1035	Service Charges - Brasserie	-4000	-1333	-1214	-119	91.1%	-2.95%
1037	Service Charges - Other	-5000	-1667	-1185	-482	71.1%	-9.60%
1051	Catering Sales (recharges)	0	0	-1950	1950	0.0%	-33.30%
1199	Miscellaneous Income	0	0	-15000	15000	0.0%	-33.30%
	Total Town Hall Income	-119750	-39917	-55084	15167	138.0%	12.70%
	Net Expenditure over Income	110,779	36,926	20,643	16,283	55.9%	-14.67%

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Paid over 10 months not 12

Awaiting invoices from Mar 24, advised accruals for March to July 24 is approx. £11,000

Dependant on requirements, top up of supplies

Paid at start of the year, 3 month prepayment journal to complete

First quarter services

Paid at start of the year.

Recharged to customers  
 Recharged to customers

Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

No budget  
 Invoiced a month ahead

Awaiting information  
 Recharged to customers

Electricity charges: Museum  
 Recharged to customers

Grant income to be moved out of TH to Salix Grant, will be completed M5

Congleton Town Council  
 Management Accounts 2024-25  
 STREETScape  
 Jul-24

OK  
 Monitor  
 Overspent

Month 4  
 Percentage 33.3%

	ANNUAL BUDGET	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
<b>STREETScape</b>							
4000 Staff Costs	577,073	192,358	182,012	10,346	94.6%	31.5%	-1.76%
4008 Training	3,200	1,067	0	1,067	0.0%	0.0%	-33.30%
4009 Protective Clothing/H & Safety	5,900	1,967	1,805	162	91.8%	30.6%	-2.71%
4013 Office rent	2,000	667	667	-0	100.0%	33.4%	0.05%
4016 Cleaning Materials	8,000	2,667	1,810	857	67.9%	22.6%	-10.68%
4021 Telephone	1,175	392	236	156	60.3%	20.1%	-13.21%
4025 Insurance	9,150	3,050	9,846	-6,796	322.8%	107.6%	74.31%
4041 Property maintenance	1,500	500	923	-423	184.6%	61.5%	28.23%
4043 Horticultural etc Supplies	14,000	4,667	4,168	499	89.3%	29.8%	-3.53%
4047 Vehicle maintenance/Serv etc	12,800	4,267	2,135	2,132	50.0%	16.7%	-16.62%
4048 Vehicle fuel and oil	16,285	5,428	5,250	178	96.7%	32.2%	-1.06%
4049 Vehicle rental charges	77,880	25,960	26,558	-598	102.3%	34.1%	0.80%
4050 Street Cleansing	8,000	2,667	3,332	-665	125.0%	41.7%	8.35%
4162 General expenditure	5,300	1,767	4,856	-3,089	274.9%	91.6%	58.32%
4168 Other Expenditure	0	0	10,550	-10,550	#DIV/0!	0.0%	-33.30%
6000 Central Overheads Reallocated	44,832	14,944	21,205	-6,261	141.9%	47.3%	14.00%
<b>Streetscape Expenditure</b>	<b>787,095</b>	<b>262,365</b>	<b>275,353</b>	<b>-12,988</b>	<b>105.0%</b>	<b>35.0%</b>	<b>1.68%</b>
3030 Purchases for recharging	0	0	3,140	-3,140		0.0%	0.00%
1165 CEC - Income	-419,256	-139,752	-209,628	69,876	150.0%	50.0%	183.30%
1167 External work income	-15,000	-5,000	-3,134	-1,866	62.7%	20.9%	95.98%
1184 Other income	-12,000	-4,000	0	-4,000	0.0%	0.0%	33.30%
1199 Miscellaneous	-900	-300	-250	-50	83.3%	27.8%	116.63%
1040 Recharges	0	0	-36	36	#DIV/0!	0.0%	#DIV/0!
<b>Streetscape Income</b>	<b>-447,156</b>	<b>-149,052</b>	<b>-213,048</b>	<b>63,996</b>	<b>142.9%</b>	<b>47.6%</b>	<b>176.24%</b>
Net Expenditure over Income	<b>339,939</b>	<b>113,313</b>	<b>65,445</b>	<b>47,868</b>	<b>57.8%</b>	<b>19.3%</b>	<b>-24.46%</b>

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red

Paid at start of the year.

In line with set budget  
 Flvtp invoice cost: £1380  
 Dependant on requirements, will monitor  
 Roundabout works. arant due in.

No budget  
**Income Variance 100% Green. 75% to 99% Amber. 0%-75% Red**  
 Two of four payments received

No budget

**Congleton Town Council**  
**Management Accounts 2024-25**  
**CONGLETON INFORMATION CENTRE**  
**Jul-24**

 Third Party  
 OK  
 Monitor  
 Overspent

Month 4  
 Percentage 33.3%

**TOWN HALL**  
**CONGLETON INFORMATION CENTRE**

	ANNUAL BUDGET	BUDGET TO M4	ACTUAL SPEND TO M4	£ VARIANCE OF M4 BUDGETS	% SPENT AGAINST M4 BUDGETS	% SPENT OF ANNUAL BUDGET	% VARIANCE AGAINST M4 EXPECTED
3000 Stock at 1st April	0	-	-	-	0.0%		
3041 3rd Party ticket resales	73,150	24,383	15,938	8,445	65.4%	21.8%	-11.51%
3042 Books, Maps, Guides resale	2,850	950	225	725	23.7%	7.9%	-25.41%
3043 Souvenirs for resale	2,375	792	753	39	95.1%	31.7%	-1.59%
3044 Stamps for resale	500	167	138	29	82.8%	27.6%	-5.70%
3046 Local Produce for resale	3,800	1,267	811	456	64.0%	21.3%	-11.96%
3047 Theatre gift cards for resale	150	50	57	7	114.0%	38.0%	4.70%
3048 Food & Drink for resale	1,197	399	272	127	68.2%	22.7%	-10.58%
3049 CTC Merchandise	0	-	-	-	0.0%	0.0%	-33.30%
3999 Stock at 31st March 2022	0	-	-	-	0.0%	0.0%	-33.30%
<b>Direct Expenditure</b>	<b>84,022</b>	<b>28,007</b>	<b>18,194</b>	<b>9,813</b>	<b>65.0%</b>	<b>21.65%</b>	<b>-11.65%</b>
4000 Staff costs	60,704	20,235	21,021	786	103.9%	34.6%	1.33%
4011 Rates	5,068	1,689	2,622	933	155.2%	51.7%	18.44%
4013 Rent Payable	7,500	2,500	2,500	-	100.0%	33.3%	0.03%
4162 General Expenditure	2,000	667	355	312	53.3%	17.8%	-15.55%
6000 Central Overheads Reallocated	4,807	1,602	2,231	629	139.2%	46.4%	13.11%
<b>Indirect Expenditure</b>	<b>80,079</b>	<b>26,693</b>	<b>28,729</b>	<b>2,036</b>	<b>107.6%</b>	<b>35.9%</b>	<b>2.58%</b>
1041 Third Party Ticket Sales	-77,000	-25,667	-15,849	-9,818	61.7%	20.6%	-12.72%
1042 Books, Maps, Guides sales	-3,000	-1,000	-321	-679	32.1%	10.7%	-22.60%
1043 Souvenir sales	-2,500	-833	-301	-532	36.1%	12.0%	-21.26%
1044 Stamp Sales	-500	-167	-49	-118	29.4%	9.8%	-23.50%
1045 Photocopy sales	-300	-100	-167	67	167.0%	55.7%	22.37%
1046 Local Produce for resale	-4,000	-1,333	-864	-469	64.8%	21.6%	-11.70%
1047 Theatre gift cards	-150	-50	-60	10	120.0%	40.0%	6.70%
1048 Food and Drink sales	-1,260	-420	-359	-61	85.5%	28.5%	-4.81%
1049 CTC Merchandise sales	0	-	-26	26	0.0%	0.0%	-33.30%
<b>Income</b>	<b>-88,710</b>	<b>-29,570</b>	<b>-17,996</b>	<b>-11,574</b>	<b>60.9%</b>	<b>20.3%</b>	<b>-13.01%</b>
<b>Total Income</b>	<b>-88,710</b>	<b>-29,570</b>	<b>-17,996</b>	<b>-11,574</b>	<b>60.9%</b>	<b>20.3%</b>	<b>-13.01%</b>
<b>Net Expenditure over Income</b>	<b>75,391</b>	<b>25,130</b>	<b>28,927</b>	<b>3,797</b>	<b>115.1%</b>	<b>38.4%</b>	<b>5.07%</b>

NOTES

Expenditure Variance 0-100% Green 101-115% Amber 115% over Red  
 Yellow are 3rd party expenditure, traffic lights CTC

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

Third Party Income see corresponding expense line

50% of invoice paid, switching to Direct Debit for remainder

As per requirement, includes card payment bank charges

Yellow are 3rd party income, traffic lights our own income  
 Income Variance 100% Green, 75% to 99% Amber, 0%-75% Red

Third Party expenditure

Third Party expenditure

Third Party expenditure

Third Party expenditure

No budget, old stock



