CONGLETON TOWN COUNCIL

COMMITTEE REPORTS AND UPDATES

COMMITTEE:	Town Hall, Asse	ts & Services Committee	Meeting
MEETING DATE	31 st October	LOCATION	Congleton Town Hall
AND TIME	2024		
REPORT FROM	Town Hall Mana	ager – Mark Worthington	
AGENDA ITEM	13		
REPORT TITLE	Business Planni		
Update	Whilst the Town custodians of a G a committee, we maintenance an Decarbonisation maintenance an including the pa committee will k where considera developed. The commitment. The current ann for day-to-day m plumbing repain alarm systems. A by Officers to hig would not fall un costs for work in £53,000 to comp scaffolding of £3 which includes £ Fund Grant (whi spent by 31 st Ma Salix Decarbonis used towards fu an annual budge Reserve.	A Hall is a magnificent build Grade 2* listed building will e need to understand and d where possible, develop project. Consideration sh d improvements to other ddling pool and public toil be taken into the overall b ations from the other com Business Plan will represe ual budget for Town Hall r haintenance around the bus s but also more expensive A detailed Maintenance Pl ghlight works around the for her the annual maintena the Maintenance Plan we pletely paint the Grand Ha B6,000. The Ear Marked Re E15,000 from the Improve ich cannot be used for gen arch 2025) and £53,000 fo sation project. This Ear Ma ture projects/improvement et increase to maintain the	ding we recognise that we are the hich we have a duty to maintain. As agree on the priorities for both oments and projects such as the rould also be given for ongoing CTC assets and responsibilities ets. The thoughts of the THAS udget setting during November mittees will also be discussed and nt a considerable financial maintenance is £21,300. This is used uilding such as lighting and repairs to the boiler, lifts, CCTV and an (see Appendix 13.1) was created Town Hall and other assets which nce budget. The total estimated ere over £1,000,000 and included all with an additional cost for eserve currently stands at £177,000 d, Greener, Community Facilities heral maintenance and has to be r CTCs commitment towards the rrk Reserve could potentially be nts at the Town Hall but would need e funds within the Ear Mark

<u>Project</u>	Potential Costs (£)	Budget Line				
CTC Salix Commitment	53,000	Ear Mark Reserve*				
Improved, Greener,	15,000 (75% of project	Ear Mark Reserve*				
Community Facilities Fund Grant	costs)					
Maintenance Plan (as a	1,000,000	Public Works Loans.				
whole)		Capital Reserve/Ear				
		Mark Reserve*				
Congleton Information	30,000	Capital Reserve/Ear				
Centre		Mark Reserve/Budge				
		Line**				
Splash Pad	200,000 - 400,000	Public Works Loans.				
		Capital Reserve/Ear				
		Mark Reserve**				
Town Hall Toilets	50,000	Capital Reserve/Ear				
		Mark Reserve*/**				
		(there is a balance of				
		funds in an EMR)				
Paddling Pool Toilet	30,000	Capital Reserve/Ear				
Improvements		Mark Reserve**				
Public Toilets	40,000	Capital Reserve/Ear				
	60,000 annual budget	Mark Reserve**				
	line	Annual cost centre				
		budgets required for				
		operational costs.				
Poly Tunnels –		Capitol Reserve/Ear				
Congleton Park Yard		Mark reserve .Annua				
		cost centre following				
		completion**				
*EMR IS ALREADY AVAILA	BLE	1				
** EMR WOULD REQUIRE	BUILDING UP VIA BUDGE	T SETTING				
As a whole, the total figur	e involved for the Mainter	nance Programme is no				
an insignificant sum, how	ever, contingencies need t	o be set aside to progr				
with the plan along with f	unds for proposed improv	ements to the building				
and public toilets. Options		-				
funds from the Ear Mark F						
would need to be taken to replenish these budget lines annually, along with						
any new annual budget lir						
To be in accordance with						

Environmental	To assess via the procurement process environmental impact and benefits.
Equality	Where applicable in the procurement of services this is taken into consideration.
Decision Request	To receive the report relating to Business Planning and for the Committee to recommend projects to form part of Business Planning.

		Purchase		
Project	Description	Date	<u>Cost</u>	Condition - ABC
External Painting and Scaffolding				
Scaffolding - Front Elevation Town Hall	Access scaffold		£ 20,000.00	
Town Hall - External Paintwork (Front)	Painting of all windows, doors and other woodwork to front elevation		£ 5,000.00	С
Scaffolding - Rear Elevation Town Hall	Access scaffold		£ 5,000.00	
Town Hall - External Paintwork (Rear)	Painting of all windows, doors and other woodwork to rear elevation		£ 2,000.00	
Scaffolding - Museum	Access scaffold		£ 3,000.00	
Museum - External Paintwork	Paintong of all windows, doors and other woodwork to Museum		£ 2,000.00	
Stone/Masonry Cleaning	Cleaning of stone facia and pointing		£ 20,000.00	
Internal Painting/Decoration				
Tower scaffold for Grand Hall ground floor level and balcony walls	Access tower scaffold		£ 2,000.00	
Scaffold Grand Hall completely			2,000.00	
Grand Hall, balcony, lower levels and bar area	Painting of all walls, doors, skirting and other woodwork		£ 53,000.00	В
Scaffold for Grand Hall ceiling, windows and roof supports	Access scaffold		£ 36,000.00	
Grand Hall lower level from balcony down	Painting of all walls, doors, skirting and other woodwork		£ 23,000.00	
Grand Hall Toilets and Corridor	Painting of all walls, doors, skirting and other woodwork		£ 2,000.00	
Grand Hall Insulation of Roof			TBC	
Campbell Suite and Stairway	Plastering and painting/decoration of all walls and woodwork		£ 2,000.00	В
Spencer Suite and Entrance	Plastering and painting/decoration of all walls and woodwork	01/11/2019	£ 2,600.00	
Tower scaffold for Bridestones Suite	Access tower scaffold		£ 500.00	
Bridestones Suite	Painting of all walls, doors, skirting and other woodwork		£ 4,000.00	
Tower scaffold for Bridestones Suite Ceiling	Access tower scaffold		£ 2,000.00	
Bridestones Suite Ceiling	Staining/varnishing of timber ceiling		£ 4,000.00	
First Floor Office and Corridor	Painting of all walls, doors, windows skirting and other woodwork		£ 1,500.00	
Second Floor Offices and Stairway	Painting of all walls, doors, windows skirting and other woodwork		£ 2,000.00	В
Town Hall Entrance and Foyer Stone/Masonry/Stairway Cleaning	Cleaning of stone facias and pointing		£ 15,000.00	В
Town Hall Entrance and Foyer	Painting of all doors and other woodwork		£ 1,500.00	В
Entrance Toilets and Corridor	Painting of all walls, doors, skirting and other woodwork		£ 1,800.00	В
Tourist Information Centre	Painting of all walls, doors, skirting and other woodwork		£ 1,200.00	A
Museum	Painting of all walls, doors, skirting and other woodwork		£ 3,000.00	В
First Aid Room	Painting of all walls, doors, skirting and other woodwork		£ 500.00	В
Cotton Club	Painting of all walls, doors, skirting and other woodwork		£ 500.00	В
Rear Offices, Stairs and Corridor	Painting of all walls, doors, skirting and other woodwork		£ 1,200.00	В
Rear Storeroom	Painting of all walls, doors, skirting and other woodwork		£ 500.00	В
Rear Corridor from kitchen to Rear Exit	Painting of all walls, doors, skirting and other woodwork		£ 500.00	В
Rear Corridor Loading Bay	Painting of all walls, doors, skirting and other woodwork		£ 500.00	В
Safety Flooring				
				-
Foyer Toilets and Corridor	Replacement of safety flooring		£ 2,000.00	
Grand Hall Toilets and Corridor	Replacement of safety flooring		£ 2,000.00	
Rear Corridor/Loading Bay	Replacement of safety flooring		£ 700.00	
Kitchen	Replacement of safety flooring		£ 2,400.00	
Corridor from Kitchen to Rear Door	Replacement of safety flooring		£ 1,000.00	
First Floor Kitchenette	Replacement of safety flooring		£ 200.00	
First Floor Disabled Toilet and Corridor	Replacement of safety flooring		£ 200.00	A
Carpets and Flooring				
Grand Hall Wooden Floor	Sand and Polish		£ 12,000.00	

<u>Project</u>	Description	Purchase Date		<u>Cost</u>	Condition - ABC
Foyer entrance and stone stairs	Cleaning and sealing		£	6,000.00	
Grand Hall Balcony	Replacement of carpets		£	5,000.00	В
Bridestones Suite	Replacement of carpets		£	5,000.00	В
Spencer Suite and Entrance	Replacement of carpets	01.11.19	£	832.50	A
Campbell Suite and Rear Stairs	Replacement of carpets		£	700.00	В
First Floor Office and Corridor	Replacement of carpets		£	1,550.00	A
Second Floor Offices and Stairway	Replacement of carpets		£	3,000.00	В
Rear Offices, Stairs and Corridor	Replacement of carpets		£	2,000.00	В
Meeting Room Furniture					
Grand Hall Rectangular Tables 30 x 6ft	30 x 6ft conference tables	03.01.13	£	3,778.00	В
Grand Hall Rectangular Tables 10 x 5ft	10 x 6ft conference tables	03.01.13	£	3,522.00	В
Grand Hall Round Tables 6ft	15 x 6ft round banquet tables	28.07.17	£	1,319.00	A
Grand Hall Round Tables 5ft	5 x 5ft round banquet tables	28.07.17	£	319.00	A
Round Tables Storage Trolley x 2	2 x metal storage and carriage trolleys	28/07/2017	£	425.00	A
Grand Hall Chairs	300 x conference chairs	25.02.13	£	12,045.00	В
Grand Hall Stage	12 - piece adjustable stage	01.06.08	£	500.00	В
Grand Hall Fixed Balcony Chairs (re-upholstery)	64 x fixed seats at rear of balcony		£	7,000.00	В
Bridestones Suite Rectangular Tables	6 x 6ft conference tables	07.06.10	£	744.00	В
Bridestones Suite Rectangular Tables	3 x 7ft conference tables	07.06.10	£	402.00	В
Bridestones Suite Round End Tables	2 x 4ft round end conference tables	07.06.10	£	242.00	В
Bridestones Suite Chairs	42 x meeting room chairs with arms	07.06.10	£	3,318.00	В
Bridestones Suite Stage	2 x individual adjustable stages	07.06.10	£	1,668.00	В
Mayor's Chairs	2 x historical chairs	01.06.08	£	500.00	В
Spencer Suite Tables	2 x 4ft rectangular, 2 x 4ft round end conference tables	01.06.08	£	680.00	В
Spencer Suite Cupboard	1 x cupboard	01.06.08	£	580.00	В
Spencer Suite Chairs	10 x meeting room chairs with arms	01.11.19	£	599.90	A
Campbell Suite Tables	1 x conference table (2 x piece)	01.06.08	£	680.00	В
Campbell Suite Chairs	10 x conference chairs (part of the 300 from Grand Hall)	25.02.13	£	500.00	A
Campbell Suite Cupboard			£	500.00	
Bar Tables	3 x Tall bar tables	01.06.08	£	540.00	В

Droject	Description	Purchase	Coot	Condition ADC	
<u>Project</u>	Description	Date	<u>Cost</u>	Condition - ABC	
Office Furniture					
Oncerdinitale					
5 x First Floor Office Work Stations (price per table)	5 x curved work stations		£ 300.00	Α	
5 x First Floor Office Chairs (price per chair)	5 x swivel office chairs		£ 150.00		
1 x First Floor Office Filing Cabinets	3 x tamber door filing cabinets		£ 150.00	Ā	
5 x First Floor Office Desk Drawers (price per unit)	5 x under desk draws		£ 200.00	A	
1 x First Floor Office Bookcase			£ 250.00	А	
Second Floor Office 1(Ruth) Work Stations	2 x curved work stations		£ 300.00	A	
Second Floor Office 1 Chairs	2 x swivel office chairs		£ 150.00	В	
Second Floor Office 1 Filing Cabinets	2 x filing cabinets		£ 150.00	В	
Second Floor Office 1 Desk Drawers	1 x under desk drawers		£ 200.00		
Second Floor Office 1 Storeroom Racking	4 x storage racks	22.10.18	£ 363.00	A	
3 x Second Floor Office 2 (David) Work Stations (price per unit)			£ 300.00	A	
3 x Second Floor Office 2 Chairs (price per chair)	4 x swivel offive chairs		£ 150.00	В	
1 x Second Floor Office 2 Filing Cabinets	2 x filing cabinets		£ 150.00	В	
3 x Second Floor Office 2 Desk Drawers (price per unit)	4 x under desk drawers		£ 200.00		
1 x Second Floor Office 2 Meeting Tables	1 x meeting table		£ 250.00	В	
2 x Second Floor Office 2 Meeting Chairs (price per unit)	4 x meeting chairs		£ 200.00	В	
Grand Hall and Balcony Furnishings and Lighting					
Sprung Wooden Flooring	Replacement of sprung wooden flooring		£ 60,000.00	В	
Balcony Carpet	Replacement of balcony carpet and carpet around fixed seating		£ 5,000.00	В	
Chandeliers x 2	2 x metal, feature chandeliers replacement		£ 14,000.00	В	
Chandelier Winding Mechanism x 2					
	2 x manual chandelier winches		£ 4,950.00	В	
	2 x manual chandelier winches 18 x balcony, wall mounted lights		£ 4,950.00 £ 4,000.00	B B	
Wall Lights x18	18 x balcony, wall mounted lights		,	В	
Wall Lights x18 Spot Lights x 16	18 x balcony, wall mounted lights 16 x balcony, wall mounted, directional spot lights		£ 4,000.00	В	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27	18 x balcony, wall mounted lights		£ 4,000.00 £ 4,000.00	B B C	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters		£4,000.00£4,000.00£3,000.00	B B C A	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators		£4,000.00£4,000.00£3,000.00£2,000.00£7,200.00	B B C A B	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters		£4,000.00£4,000.00£3,000.00£2,000.00£7,200.00£2,400.00	B B C A B	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling		£ 4,000.00 £ 4,000.00 £ 3,000.00 £ 2,000.00 £ 7,200.00 £ 2,400.00 £ 800.00	B B C A B B B B	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the room		£ 4,000.00 £ 4,000.00 £ 3,000.00 £ 2,000.00 £ 7,200.00 £ 2,400.00 £ 800.00 £ 1,600.00	B B C A B B B B B B	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4 Sound System and 6 speakers	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the roomFixed sound system and 5 x speakers		$\begin{array}{c c} \pounds & 4,000.00\\ \pounds & 4,000.00\\ \pounds & 3,000.00\\ \pounds & 2,000.00\\ \pounds & 7,200.00\\ \pounds & 7,200.00\\ \pounds & 2,400.00\\ \pounds & 800.00\\ \pounds & 1,600.00\\ \pounds & 5,000.00\\ \end{array}$	B B C A B B B B B B A	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4 Sound System and 6 speakers Hearing Loop	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the roomFixed sound system and 5 x speakersFixed hearing loop connected to sound system		£ 4,000.00 £ 4,000.00 £ 3,000.00 £ 2,000.00 £ 7,200.00 £ 2,400.00 £ 800.00 £ 1,600.00 £ 5,000.00 £ 5,000.00	B B C A B B B B B B A A	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4 Sound System and 6 speakers	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the roomFixed sound system and 5 x speakers		$\begin{array}{c c} \pounds & 4,000.00\\ \pounds & 4,000.00\\ \pounds & 3,000.00\\ \pounds & 2,000.00\\ \pounds & 7,200.00\\ \pounds & 7,200.00\\ \pounds & 2,400.00\\ \pounds & 800.00\\ \pounds & 1,600.00\\ \pounds & 5,000.00\\ \end{array}$	B B C A B B B B B B A	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4 Sound System and 6 speakers Hearing Loop Upright Piano	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the roomFixed sound system and 5 x speakersFixed hearing loop connected to sound system		£ 4,000.00 £ 4,000.00 £ 3,000.00 £ 2,000.00 £ 7,200.00 £ 2,400.00 £ 800.00 £ 1,600.00 £ 5,000.00 £ 5,000.00	B B C A B B B B B B A A	
Wall Lights x18 Spot Lights x 16 Under Balcony Light x 27 Emergency Lighting x 15 Radiators x 18 Fan Heaters x 6 Recirculator ceiling Fans x 2 Window Fans x 4 Sound System and 6 speakers Hearing Loop	18 x balcony, wall mounted lights16 x balcony, wall mounted, directional spot lights27 x under balcony mounted, down lighters15 x bulk head and directional emergency lights18 x wall mounted, boiler linked radiators6 x under balcony mounted, boiler linked, fan heaters2 x recirculator ceiling fans to blow heat or cold air down from the ceiling4 x window fans to blow cool air ito the roomFixed sound system and 5 x speakersFixed hearing loop connected to sound system		£ 4,000.00 £ 4,000.00 £ 3,000.00 £ 2,000.00 £ 7,200.00 £ 2,400.00 £ 800.00 £ 1,600.00 £ 5,000.00 £ 5,000.00	B B C A B B B B B B A A	
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S Valid Source Lighters C valid source disconsigners L Leff C valid source disconsigners 2 × Emergency Lighting 2 × valid mounted emergency lights	Project	Decorintion	Purchase	Cost	Condition APC
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9.x Roulds, will mounted rations line (at look)e \$ 4,0000 A Sound System and 4 speakers \$ 4,0000 A Regard Dyson read hearing too connected to sound system \$ 2,0000 A Sound System and 4 speakers read hearing too connected to sound system \$ 2,0000 A Sound System and Lighting read hearing too connected to sound system \$ </td <td></td> <td></td> <td></td> <td></td> <td>A</td>					A
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Heating Loop First hearing loop connected to sound system C 2,000.00 A Spencer Suite Furnishings and Lighting First hearing loop connected to sound system C 2,000.00 A Status function 3 relater function C 600.00 A Status function 2 relations 3 relater function C 800.00 A Status function 2 relations 2 relations 2 relations C 300.00 A Status function 2 relations 2 relations 2 relations 2 relations 2 relation A Status function 3 relations 3 relations 3 relations 2 relations 2 relations 2 relations Status function 3 relations 3 relations 3 relations 2 relations 2 relations Status function				-	
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S. Window Blinds 3. roller blinds 3. roller blinds 3. roller blinds 2. roller blinds 2. roller blinds 2. roller blinds 2 A LED Featuresscont Uptin 2. kted strip lights 2. kted str	Hearing Loop	Fixed hearing loop connected to sound system		£ 2,000.00	A
2 x Led Trights 2 x Led Trights 1 x ledure larter 1 500.00 A Carpets Carpets 1 6 500.00 A 2 x Badiators 2 x double radiators 1 6 500.00 A 2 x Badiator Govers 1 6 300.00 A A 2 x Badiator Govers 1 6 300.00 A Campets 2 x bespice radiator covers 1 6 300.00 A 2 x Mindow Blinds 3 x Venetian blinds 1 2 2 2 200.00 C 3 3 x Nuorescent lights 3 x Venetian blinds 1 2 2 0 C 2 2 0 C 2 3 3 Nuorescent lights 1 1 2 0 C 2 2 0 C 1 2 1 2 1 2 0 C 1 2 1 2 1 2 1 2 1 <	Spencer Suite Furnishings and Lighting				
1 x LED Feature Light 1 feature lantem £ 25.00 A Carpots Carpots Carpots £ 850.00 A 2 x Radiator Source 2 x besplor radiator sources £ 800.00 A 2 x Radiator Sources 2 x besplor radiator sources £ 300.00 A 2 x Radiator Sources 2 x besplor radiator sources £ 300.00 A 2 x Radiator Sources 2 x besplor radiator sources E 300.00 A 2 x Radiator Sources 3 x bioresson lights 3 x bioresson lights E 200.00 C 3 x Bioresson lights 3 x bioresson lights 3 x bioresson lights E 500.00 C 3 x Bioresson lights 1 x double radiator E 500.00 C S 2 x Provesson lights 1 x double radiator E 6 S S S 3 x Bioresson lights 1 x double radiator E 6 S S S S S S S S S S <t< td=""><td>3 x Window Blinds</td><td></td><td></td><td></td><td>A</td></t<>	3 x Window Blinds				A
Carpets Carpets E \$50.00 A 2 x Badators 2 double radiators £ 300.00 A 2 x Badator Covers £ 300.00 A Campets 2 x bespoke radiator covers £ 300.00 A Campets 2 x bespoke radiator covers £ 300.00 A Campets 3 x Venetian binds E 200.00 C 3 x Hoorescent lights 3 x Nonescent lights E 300.00 C 1 x Radator E 500.00 B C Carpets Carpets E 500.00 B Carpets Carpets E 500.00 B Carpets Carpets E 6 x F Couple Carpets Carpets E 6 x F Couple Carpets Carpets E 500.00 B Carpets E 5 x F S couple radiators E 6 x F S x F bardetor E 5 x Sou0.00					A
2 x Badiators 2 x double nations 2 k begine radiator covers E 300.00 A 2 x Badiator Covers 2 k begine radiator covers E 300.00 A Campboll Suite Furnishings and Lighting X venetian blinds		1 x feature lantern		£ 250.00	A
2 x bespoke radiator covers E 300.00 A Campball Suite Furnishings and Lighting Image: State Sta		Carpets		£ 850.00	A
Campbell Suite Furnishings and Lighting Image: Comparison of the comparison of t	2 x Radiators	2 x double radiators		£ 300.00	A
3 x Vindex Blinds 3 x Venetian blinds 1 c	2 x Radiator Covers	2 x bespoke radiator covers		E 300.00	A
3 x Fluorescent lights 2 x x car iron feature radiators 2 x fluorescent lights 2 x fluorescent lights	Campbell Suite Furnishings and Lighting				
3 x Fluorescent lights 2 x fluorescent lights 2 fluorescent lights	3 x Window Blinds	3 x Venetian blinds		£ 200.00	С
1 x Radiator 1 x double radiator £ 150.00 B Carpets Carpets £ 500.00 B Carpets Carpets S00.00 B Carpets Carpets S00.00 B Carpets Carpets Carpets S00.00 B Rear Offices and Stores Furnishing and Lighting Carpets Carpets Carpets 6 x Fluorescent Lights 6 x fluorescent strip lights £ 600.00 B 2 x Emergency Lights 2 x emergency lights £ 600.00 B 3 X Radiators £ 600.00 B Carpets Carpets 2,000.00 B Foyer, Entrance Furnishings and Lighting Carpets Carpets E 2,000.00 B 7 x LED Lights 13 x LED lights 6 x emergency lights E 800.00 Carpets 6 x Radiators E 400.00 E 1600.00 Carpets 1 x LED Lights 13 x LED lights E 800.00 Carpets Carpets Carpets Carpets Carpets Carpets Carpets Carpets	3 x Fluorescent lights			£ 300.00	С
Carpets Carpets £ 500.00 B Carpets Carpets<				£ 150.00	В
b -				£ 500.00	В
b -					
b -					
2 x Emergency Lights 2 x emergency lights £ 300.00 A 3 x Radiators 3 x double radiators £ 450.00 B 1 x Under Counter Water Boiler 1 x electric water heater £ 300.00 B Carpets Carpets £ 2,000.00 B Foyer, Entrance Furnishings and Lighting Carpets C C C 6 x Emergency Lights 13 x LED lights S x emergency lights £ 800.00 6 x Emergency Lights 6 x emergency lights £ 800.00 C C 6 x Emergency Lights 6 x emergency lights £ 800.00 C C 7 x Radiators 4 x cast iron feature radiators £ 1,600.00 C C 7 x Fluorescent Lights 17 x fluorescent lights 17 x fluorescent lights 17 x fluorescent lights £ 1,000.00 A 5 x Emergency Lights 5 x emergency lights 5 x emergency lights £ 1,000.00 A 7 x Fluorescent lights 5 x emergency lights £ 600.00<	Rear Offices and Stores Furnishing and Lighting				
2 x Emergency Lights 2 x emergency lights £ 300.00 A 3 x Radiators 3 x double radiators £ 450.00 B 1 x Under Counter Water Boiler 1 x electric water heater £ 300.00 B Carpets Carpets £ 2,000.00 B Foyer, Entrance Furnishings and Lighting Carpets C C C 6 x Emergency Lights 13 x LED lights S x emergency lights £ 800.00 6 x Emergency Lights 6 x emergency lights £ 800.00 C C 6 x Emergency Lights 6 x emergency lights £ 800.00 C C 7 x Radiators 4 x cast iron feature radiators £ 1,600.00 C C 7 x Fluorescent Lights 17 x fluorescent lights 17 x fluorescent lights 17 x fluorescent lights £ 1,000.00 A 5 x Emergency Lights 5 x emergency lights 5 x emergency lights £ 1,000.00 A 7 x Fluorescent lights 5 x emergency lights £ 600.00<	6 x Fluorescent Lights	6 x fluourescent strip lights		E 600.00	В
3 x Radiators 3 x double radiators £ 450.00 B 1 x Under Counter Water Boiler 1 x electric water heater £ 300.00 B Carpets £ 2,000.00 B B Foyer, Entrance Furnishings and Lighting Image: Comparison of the second of the sec					
1 x Under Counter Water Boiler 1 x electric water heater £ 300.00 B Carpets Carpets £ 2,000.00 B Foyer, Entrance Furnishings and Lighting Image: Carpets Image: Carpets Image: Carpets Image: Carpets Foyer, Entrance Furnishings and Lighting Image: Carpets Image: Ca					
Carpets Carpets £ 2,000.00 B Foyer, Entrance Funishings and Lighting Image: Constraint of the second					
Form Image: marked					
13 x LED lights 13 x LED lights 13 x LED lights £ 800.00 6 x Emergency Lights 6 x emergency lights £ 400.00 4 x Radiators 4 x cast iron feature radiators £ 1,600.00 4 x Radiators 4 x cast iron feature radiators £ 1,600.00 Corridor Furnishings and Lighting - - - - 17 x Fluorescent Lights 17 x fluorescent lights £ 2,000.00 B 5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 4 x Radiators 4 x double radiators £ 600.00 B 5 x Emergency Lights 5 x emergency lights £ 600.00 B 5 x Emergency Lights 5 x emergency lights £ 600.00 B 6 Cotton Club and Kitchen Furnishings and Lighting - - - - Cotton Club and Kitchen Furnishings and Lighting - - - -					
6 x Emergency Lights 6 x emergency lights £ 400.00 4 x Radiators 4 x cast iron feature radiators £ 1,600.00 4 x Radiators £ 1,600.00 Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting 17 x Fluorescent Lights 17 x fluorescent lights 17 x fluorescent lights E 2,000.00 5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 4 x Radiators £ 2,000.00 B 5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 6 x Goulde radiators £ 000.00 B B Cotton Club and Kitchen Furnishings and Lighting Image: Corridor Sum Single Si	Foyer, Entrance Furnishings and Lighting				
6 x Emergency Lights 6 x emergency lights £ 400.00 4 x Radiators 4 x cast iron feature radiators £ 1,600.00 4 x Radiators £ 1,600.00 Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting 17 x Fluorescent Lights 17 x fluorescent lights Image: Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting 17 x Fluorescent Lights 17 x fluorescent lights Image: Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting Corridor Furnishings and Lighting Image: Corridor Furnishings and Lighting	13 x LED Lights	13 x LED lights		£ 800.00	
Image: Construction of the second	6 x Emergency Lights	6 x emergency lights		£ 400.00	
17 x Fluorescent Lights 17 x fluorescent lights £ 2,000.00 B 5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 4 x Radiators 4 x double radiators £ 600.00 B Cotton Club and Kitchen Furnishings and Lighting Image: Content of the second seco	4 x Radiators	4 x cast iron feature radiators		£ 1,600.00	
17 x Fluorescent Lights 17 x fluorescent lights £ 2,000.00 B 5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 4 x Radiators 4 x double radiators £ 600.00 B Cotton Club and Kitchen Furnishings and Lighting Image: Content of the second seco					
5 x Emergency Lights 5 x emergency lights £ 1,000.00 A 4 x Radiators 4 x double radiators £ 600.00 B	Corridor Furnishings and Lighting				
4 x Radiators £ 600.00 B 4 x double radiators 600.00 B 600.00 600.00 C					В
Cotton Club and Kitchen Furnishings and Lighting Image: Contemport Imag				•	
	4 x Radiators	4 x double radiators		£ 600.00	В
14 x Elugraggent Lighter 0 4 000 00 E	Cotton Club and Kitchen Furnishings and Lighting				
	14 x Fluorescent Lights	14 x fluorescent lights	<u> </u>	£ 1,800.00	В

		Purchase				
<u>Project</u>	Description	Date		<u>Cost</u>	<u>Condition - ABC</u>	
2 x Emergency Lights	2 x emergency lights		£	400.00	A	
2 x Radiators	2 x double radiators		£	300.00	В	
Kitchen Suspended Ceiling			£	8,000.00	С	
Toilet Furnishings						
Grand Hall Sanitary Ware	Toilets, wash basins, taps etc		£	20,000.00	В	
Grand Hall Toilets and Corridor Suspended Ceiling	Tiled suspended ceiling		£	7,000.00	В	
Foyer Toilets Sanitary Ware	Toilets, wash basins, taps etc		£	3,000.00	В	
Foyer Toilets Suspended Ceilings	Toilets, wash basins, taps etc		£	2,000.00	В	
First Floor Toilets Sanitary Ware	Toilets, wash basins, taps etc		£	1,000.00	В	
Presentation Equipment						
NEC M311W Projector 1	Mobile projector used in Grand Hall and Bridestones Suite	26.07.16	£	463.00	В	
NEC M311W Projector 2	Mobile projector used in Grand Hall and Bridestones Suite	20.07.10	£	463.00	B	
Avocor Interactive Screen (Spencer Suite)	Wall mounted interactive touch screen in Spencer Suite	12.02.18	£	1,854.00	A	
Flat screen TV (Campbell Suite)	Wall mounted flat screen TV with laptop connectability	01.06.08	F	300.00	В	
Flat Screen TV (Foyer)	Wall mounted flat screen TV with laptop connectability	01.06.08	£	300.00	B	
Sound Equipment						
Bosch Dicentis Conference System	Conference system featuring 12 x handsets and 1 x control unit plus cases	08.05.17	£	15,193.00	A	
Audio Technica Hand Held Microphones x 1	1 x hand held microphones and cases used in Bridestones Suite	28.02.17	£	305.00	A	
Audio Technica Hand Held Microphones x 4	4 x hand held microphones and cases used in Grand Hall	23.05.19	£	1,051.00	A	
Grand Hall Sound System including 6 speakers	Sound system, amplifier and 6 Bose wall speakers in Grand Hall	01.08.11	£	6,000.00	A	
Bridestones Sound System including 4 speakers	Sound system, amplifier and 4 wall speakers in Bridestones Suite	28.01.11	£	5,000.00	A	
CCTV Equipment						
Chubb CCTV	Chubb CCTV Controller and 13 Cameras. Annual service charge.	26.04.17	£	5,187.00	A	
Event Lighting						
Coloured Uplighter x 24	LEDJ Slimline 7Q5 Parcan RGBW	31.07.17	£	1,896.00	A	
Wireless Coloured Uplighters x 4	Chauvet DJ SlimPAR Q6 USB LED Par Can rechargeable	31.07.17	£	760.00	A	
Light Carry Cases x 7	LEDJ 7Q5 Carry Case (holds 4)	31.07.17	£	495.83	A	
String Lighting	String Light Indoor LED Warm White White Cable - 10m 100 bulbs	31.07.17	£	560.00	В	
First Aid Equipment						
Defibrilator	Lifepak CR2 Defibrilator	28.09.17	£	980.00	A	
Safety Harness x 2	Fall Arrest Harness x 1 and Safety Harness x 1	19.09.17	£	1,142.00	A	
First Aid Bed	Town Hall ground floor First Aid bed	13.10.10	£	324.00	A	
Boilers/Heating and Hot Water Systems						
2 x Remeha Gas 110 Eco Boilers	2 x boilers and control board situated in boiler room beneath TIC. Annual service char	2009		50,000.00	A	
1 x TIC/First Aid Room Water Heater	1 x Water boiler to supply 1st floor toilet		£	800.00		
1 x Entrance Foyer Toilets Water Heater	1 x Water boiler to supply hot water to 3 x entrance toilets	2019) £	800.00	A	

<u>Project</u>	Description	Purchase Date		<u>Cost</u>	Condition - ABC
1 x Campell Suite Water Heater	1 x Water boiler to supply hot water to Campbell Suite		£	400.00	В
1 x First Floor Kitchen/Brewroom Water Heater	1 x Water boiler to supply hot water to 1st floor kitchen/brewroom		£	400.00	В
1 x Second Floor Office Hot Water Heater	1 x Water boiler to supply hot water to 2nd floor office		£	400.00	В
2 x Second Floor Office Electric Radiators	2 x Wall mounted electric radiators		£	300.00	С
2 x Second Floor Office Electric Radiators	2 x Wall mounted electric radiators		£	300.00	С
Town Hall and Museum Guttering/Soil Pipes					
Town Hall Rear Guttering	Plastic guttering in courtyard area and droppers from main hall roof		£	4,000.00	В
Town Hall Car Park Guttering	Cast iron guttering/soil pipes from first floor toilet to car park		£	2,000.00	С
Museum Guttering	Plastic guttering around museum		£	5,000.00	В
Car Park and Drainage					
Town Hall/Museum Car Park	Situated behind Town Hall/Museum with rear access to businesses on High Street				В

		Purchase				
<u>Project</u>	<u>Description</u>	Date		<u>Cost</u>	<u>Condition - ABC</u>	
Commercial Kitchen & Bar Equipment						
Combi Oven	Rational Self Cooking Centre	15.02.18	£	12,963.00	Α	
Bottle Cooler	Under counter bottle cooler in bar area	11.11.17	£	350.00	В	
Double Door Fridge	Free standing fridge used for kitchen and bar area	11.11.17	۲ ۲	1,100.00	B	
Glass Washer	Bar and Kitchen Glass Washer		۲ ۲	1,350.00	B	
Glass Fronted Bottle Fridge	Glass fonted bottle fridge used in bar	01.06.08	£	400.00	B	
Industrial Gas Cooker	Commercial kitchen gas oven	01.06.08	£	12,000.00	B	
Ice Machine	Commercial kitchen ice maker	2019	£	600.00	A	
Bottle Cooler	Under counter bottle cooler in bar area	01.06.08	£	400.00	B	
Imperial 6 Burner Range	Commercial kitchen gas range	01.06.08	۲ ۲	8,000.00	B	
Chest Freezer	Commercial kitchen chest freezer	09.08.13	£	389.00	B	
Standup Fridge	Commercial kitchen fridge	13.06.13	L C	850.00	B	
Microwave 1	Commercial kitchen microwave	13.07.12	L C	549.00	B	
Microwave 2	Commercial kitchen microwave	13.07.12	£	549.00	B	
Hotplate		13.07.12	L C	1,295.00	B	
	Commercial kitchen hotplate Commercial kitchen gas range	13.07.12	L C	1,406.00	B	
Ovan Lincat 6 Burner Range			L C	,	B	
Grill	Commercial kitchen grill	13.07.12	L C	948.00	_	
Free Standing Fridge	Commercial kitchen Sterling Pro fridge	13.07.12	L C	458.00	B	
Dishwasher	Commercial kitchen C Range dishwasher	13.07.12	£	2,801.00	B	
Under Counter Fridge	Commercial kitchen under counter fridge	10.09.10	£	358.00	В	
Under Storage Chiller	Commercial under storage chiller	14.04.10	£	1,500.00	В	
Bottle Cooler	Under counter bottle cooler in bar area	01.06.08	£	400.00	B	
Hot Water Boiler	Commercial kitchen hot water boiler	01.06.08	£	543.00	В	
Suspended Ceiling			£	7,000.00		
Museum						
Suspended Ceilings First Floor Meeting Rooms	Replacement of first floor suspended ceiling		£	10,000.00	В	
Ground Floor Lighting	Replacement lighting in entrance and landing area		f f	3,000.00	C	
First Floor Lighting	Replacement lighting in first floor meeting rooms		£	3,000.00	C	
			2	0,000.00	0	
Visitor Information Centre						
Potential Addition of Reception Office Space	Conversion to reception and office space for CTC		f	15,000.00		
			~	10,000.00		
Paddling Pool						
					-	
Paddling Pool Surface	Concrete surface area of paddling pool	2010		22,000.00	C	
Safety Surface	Wet pour rubber safety surface surrounding the paddling pool	2017	£	8,000.00	В	
Toilet Facilities	Toilet facilities housed within separate brick structure		£	20,000.00	В	
Perimetre Fencing	Metal fencing around border of Paddling Pool		£	5,000.00	В	
Plant/pump/pipework/tanks	Operational equipment to operate the pumpin gof water thoughout the system		£	10,000.00	С	
Computer and Chemical Pumps	Self dosing computer and pumps to control chemical dosing	2018	£	5,000.00	A	
Market Street Public Toilets						
Commercial Sanitary Ware	Toilets, urinals, sinks, hand driers		£	5,000.00	В	
			۲ ۲	3,000.00	B	
Plumbing/Pipework	Doors, tiling, water and electrical supplies		۲ ۲	2,000.00	В	
Lighting Main Dears	Doors, tiling, water and electrical supplies		۲ ۲			
Main Doors			L	2,000.00	С	

<u>Project</u>	<u>Description</u>	Purchase Date	<u>Cost</u>	Condition - ABC
Town Hall/Museum Roof				
Grand Hall Main Roof	Replace in 2010	2010	£ 70,000.00	Α
Bridestones Roof	Replace in 2010	2010		A
Main Offices Roof (either side of Clock Tower)	Replace in 2010	2010		A
Kitchen Roof	Replace in 2010	2010		B
Rear Office Roof			£ 8,000.00	Ā
Museum Roof			£ 30,000.00	В
			£ 996,165.23	
			·	
Non Maintenance Projects				
· · · · · · · · · · · · · · · · · · ·				
Scaffold for Flagpoles and Statues	Access scaffold		£ 8,000.00	
Replacement of Flagpoles x 2	2 x metal fabricated flagpoles and brackets		£ 5,000.00	
Replacement of Statues x 3	3 x 6ft stone statues		£ 200,000.00	
Replacement of x 4 cast iron brackets	4 x cast iron hanging basket brackets		£ 2,000.00	
Replacement of x 2 feature lanterns	2 x metal feature lanterns		£ 1,000.00	
Refurbishment/Reconfiguration of Foyer Entrance			£ 30,000.00	
			£ 246,000.00	

Description	<u>Apr-20</u>	<u>Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
Access scaffold	0	20,000		0	0	20000	
Painting of all windows, doors and other woodwork to front elevation	0	5,000	0	0	0	0	
Access scaffold	0	0	5000	0	0	0	
Painting of all windows,doors and other woodwork to rear elevation	0	0	2000	0	0	0	
Access scaffold	0	0	3000	0	0	0	
Paintong of all windows, doors and other woodwork to Museum	0	0	2000	0	0	0	
Cleaning of stone facia and pointing	0	0	0	0	0	20000	
Access tower scaffold	0	0	0	2000	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	10000	0	0	
Access scaffold	0	0	20000	0	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	20000	0	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	2000	0	0	
	0		Ŭ	2000		, v	
Plastering and painting/decoration of all walls and woodwork	0	0	0	2000	0	0	
Plastering and painting/decoration of all walls and woodwork	0	0	0	0	0	2000	
Access tower scaffold	0	0	500	0	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	4000	0	0	0	
Access tower scaffold	0	0	2000	0	0	0	
Staining/varnishing of timber ceiling	0	0	4000	0	0	0	
Painting of all walls, doors, windows skirting and other woodwork	0	0	0	1500	0	0	
Painting of all walls, doors, windows skirting and other woodwork	0	0	0	2000	0	0	
Cleaning of stone facias and pointing	0	0	0	15,000	0	0	
Painting of all doors and other woodwork	0	0	0	1500	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	1800	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	1200	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	0	3000	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	500	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	500	0	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	0	1200	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	0	500	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	0	500	0	
Painting of all walls, doors, skirting and other woodwork	0	0	0	0	500	0	
Deple coment of cofety flooring				2000			
Replacement of safety flooring	0	0	0	2000	0	0	
Replacement of safety flooring	0	0	2000	0	0	0	
Replacement of safety flooring	0	0	0	0	700	0	
Replacement of safety flooring	0	0	0	0	0	2400	
Replacement of safety flooring	0	0	0	0	1000	0	
Replacement of safety flooring	0	0	0	0	700	0	
Replacement of safety flooring	0	0	0	0	200	0	
Sand and Polish							
	I					I	I

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2020

Description	<u>Apr-20</u>	<u>Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
Cleaning and sealing							
Replacement of carpets	0	0	5000	0	0	0	
Replacement of carpets	0	0	0	5000	0	0	
Replacement of carpets	0	0	0	0	0	0	
Replacement of carpets	0	0	1000	0	0	0	
Replacement of carpets	0	0	0	0	0	0	
Replacement of carpets	0	0	3000	0	0	0	
Replacement of carpets	0	0	2000	0	0	0	
30 x 6ft conference tables	0	0	0	0	4000	0	
10 x 6ft conference tables	0	0	0	0	4000	0	
15 x 6ft round banquet tables	0	0	0	0	0	0	
5 x 5ft round banquet tables	0	0	0	0	0	0	
2 x metal storage and carriage trolleys	0	0	0	0	0	0	
300 x conference chairs	0	0	0	0	12000	0	
12 - piece adjustable stage	0	0	0	10000	0	0	
64 x fixed seats at rear of balcony	0	0	0	0	0	7000	
6 x 6ft conference tables	0	0	800	0	0	0	
3 x 7ft conference tables	0	0	500	0	0	0	
2 x 4ft round end conference tables	0	0	300	0	0	0	
42 x meeting room chairs with arms	0	0	3500	0	0	0	
2 x individual adjustable stages	0	0	0	0	0	0	
2 x historical chairs	0	0	500	0	0	0	
2 x 4ft rectangular, 2 x 4ft round end conference tables	0	0	700	0	0	0	
1 x cupboard	0	0	600	0	0	0	
10 x meeting room chairs with arms	0	0	0	0	0	600	
1 x conference table (2 x piece)	0	0	700	0	0	0	
10 x conference chairs (part of the 300 from Grand Hall)	0	0	500	0	0	0	
		0	0	0	0	0	
3 x Tall bar tables	0	0	0	0	0	0	

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2020

<u>Description</u>	<u>Apr-20</u>	<u>Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
5 x curved work stations	0	0	0	0	1500	0	
5 x swivel office chairs	0	0	0	0	1000	0	
3 x tamber door filing cabinets	0	0	0	0	1000	0	
5 x under desk draws	0	0	0	0	1000	0	
	0	0	0	0	250	0	
2 x curved work stations	0	0	0	0	300	0	
2 x swivel office chairs	0	0	0	0	150	0	
2 x filing cabinets	0	0	0	0	150	0	
1 x under desk drawers	0	0	0	0	200	0	
4 x storage racks	0	0	0	0	0	0	
4 x curved work stations	0	0	0	0	0	1000	
4 x swivel offive chairs	0	0	0	0	0	500	
2 x filing cabinets	0	0	0	0	0	300	
4 x under desk drawers	0	0	0	0	0	600	
1 x meeting table	0	0	0	0	0	250	
4 x meeting chairs	0	0	0	0	0	400	
Replacement of sprung wooden flooring	0	0	0	0	0	0	
Replacement of balcony carpet and carpet around fixed seating	0	0	0	5000	0	0	
2 x metal, feature chandeliers replacement	0	0	0	14000	0	0	
2 x manual chandelier winches	0	0	0	5000	0	0	
18 x balcony, wall mounted lights	0	0	0	4000	0	0	
16 x balcony, wall mounted, directional spot lights	0	0	0	4000	0	0	
27 x under balcony mounted, down lighters	0	0	0	3000	0	0	
15 x bulk head and directional emergency lights	0	0	0	0	0	0	
18 x wall mounted, boiler linked radiators	0	0	0	8000	0	0	
6 x under balcony mounted, boiler linked, fan heaters	0	0	0	2400	0	0	
2 x recirculator ceiling fans to blow heat or cold air down from the ceiling	0	0	0	2500	0	0	
4 x window fans to blow cool air ito the room	0	0	0	1600	0	0	
Fixed sound system and 5 x speakers	0	0	0	0	0	5000	
Fixed hearing loop connected to sound system	0	0	0	0	0	2500	
Schaiedmyer upright piano	0	0	0	0	0	0	
							├
1 x manually operated curtain opener/closure. 1 x fixed curtain	0	800	0	0	0	0	
2 x recirculator ceiling fans to blow heat or cold air down from the ceiling	0	0	800	0	0	0	
2 x window fans to blow cool air ito the room	0	0	800	0	0	0	
2 x metal feature chandeliers	0	0	0	0	0	14000	
2 x manual chandelier winches	0	0	0	0	0	5000	

Description	Apr-20	<u>Apr-21</u>	Apr-22	Apr-23	Apr-24	Apr-25	
				<u>/(p) 20</u>	<u>/ (p1 2-1</u>	<u>/(pr 20</u>	
8 x wall mounted up/down lighters	0	0	2000	0	0	5000	
Carpet replacement	0	0	0	0	0	5000	
2 x wall mounted emergency lights	0	0	0	0	0	0	
2 x double, wall mounted radiators linked to boiler	0	0	0	0	0	4000	
Fixed sound system and 4 x speakers	0	0	0	0	0	4000	
Fixed hearing loop connected to sound system	0	0	0	0	0	2000	
3 x roller blinds	0	0	0	0	0	600	
2 x Led strip lights	0	0	0	0	0	500	
1 x feature lantern	0	0	0	0	0	250	
Carpets	0	0	0	0	0	850	
2 x double radiators	0	0	0	0	0	300	
2 x bespoke radiator covers	0	0	0	0	0	300	
3 x Venetian blinds	0	0	200	0	0	0	
3 x fluorescent lights	0	0	300	0	0	0	
1 x double radiator	0	0	150	0	0	0	
Carpets	0	0	500	0	0	0	
6 x fluourescent strip lights	0	0	0	0	600	0	
2 x emergency lights	0	0	0	0	300	0	
3 x double radiators	0	0	0	0	450	0	
1 x electric water heater	0	0	0	0	300	0	
Carpets	0	0	0	0	2000	0	
13 x LED lights	0	0	0	0	800	0	
6 x emergency lights	0	0	0	0	0	0	
4 x cast iron feature radiators	0	0	0	0	0	1600	
17 x fluorescent lights	0	0	0	0	0	2000	
5 x emergency lights	0	0	0	0	0	0	
4 x double radiators	0	0	0	0	600	0	
		l	l v	l		i i	
14 x fluorescent lights	0	0	0	0	1800	0	

Description	<u>Apr-20</u>	Apr-21	Apr-22	Apr-23	Apr-24	Apr-25	
2 v omorgonov lights	0	0	0	0	0	0	
2 x emergency lights 2 x double radiators	0	0	0	0	300	0	
	0	8000	0	0	0	0	
	Ū	0000	Ů	Ű	0	Ŭ	
Toilets, wash basins, taps etc	0	0	20000	0	0	0	
Tiled suspended ceiling	0	0	7000	0	0	0	
Toilets, wash basins, taps etc	0	0	2000	0	0	0	
Toilets, wash basins, taps etc	0	0	2000	0	0	0	
Toilets, wash basins, taps etc	0	0	1000	0	0	0	
Mobile projector used in Grand Hall and Bridestones Suite	0	0	0	500	0	0	
Mobile projector used in Grand Hall and Bridestones Suite	0	0	0	0	500	0	
Wall mounted interactive touch screen in Spencer Suite	0	0	0	0	0	2000	
Wall mounted flat screen TV with laptop connectability	0	0	0	300	0	0	
Wall mounted flat screen TV with laptop connectability	0	0	0	300	0	0	
Conference system featuring 12 x handsets and 1 x control unit plus cases	0	0	0	0	0	5000	
1 x hand held microphones and cases used in Bridestones Suite	0	0	0	300	0	0	
4 x hand held microphones and cases used in Grand Hall	0	0	0	0	100	0	
Sound system, amplifier and 6 Bose wall speakers in Grand Hall Sound system, amplifier and 4 wall speakers in Bridestones Suite	0	0	0	6000 0	0 5000	0	
	0	0	0	0	5000	0	
Chubb CCTV Controller and 13 Cameras. Annual service charge.	500	500	500	500	500	500	
	500	500	500	500	500	500	
LED L Simling 705 Demon DCDW/	0	200	200	200	200	200	
LEDJ Slimline 7Q5 Parcan RGBW Chauvet DJ SlimPAR Q6 USB LED Par Can rechargeable	0	200 100	200 100	200 100	200 100	200 100	
LEDJ 7Q5 Carry Case (holds 4)	0	100	100	100	100	100	
String Light Indoor LED Warm White White Cable - 10m 100 bulbs	0	100	100	100	100	100	
Lifepak CR2 Defibrilator	0	200	200	200	200	200	
Fall Arrest Harness x 1 and Safety Harness x 1	0	200	200	200	200	200	
Town Hall ground floor First Aid bed	0	80	80	80	80	80	
2 x boilers and control board situated in boiler room beneath TIC. Annual service cha	500	500	500	500	500	500	
1 x Water boiler to supply 1st floor toilet	0	0				-	
1 x Water boiler to supply hot water to 3 x entrance toilets	0	0	0	0	0	0	

Description	<u>Apr-20</u>	<u>Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
1 x Water boiler to supply hot water to Campbell Suite	0	0	0	400	0	0	
1 x Water boiler to supply hot water to 1st floor kitchen/brewroom	0	0	0	400	0	0	
1 x Water boiler to supply hot water to 2nd floor office	0	0	0	400	0	0	
2 x Wall mounted electric radiators	0	300	0	0	0	0	
2 x Wall mounted electric radiators	0	300	0	0	0	0	
Plastic guttering in courtyard area and droppers from main hall roof	0	0	0	0	4000	0	
Cast iron guttering/soil pipes from first floor toilet to car park	0	2000	0	0	0	0	
Plastic guttering around museum	0	0	0	0	5000	0	
Situated behind Town Hall/Museum with rear access to businesses on High Street	0	1000	1000	1000	1000		

Congleton Town Council - Fixed Asset Register and Inventory as at 31/03/2020

<u>Description</u>	<u>Apr-20</u>	<u>Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
Rational Self Cooking Centre	0	0	0	0	0	0	
Under counter bottle cooler in bar area	0	0	0	0	0	350	
Free standing fridge used for kitchen and bar area	0	0	1100	0	0	0	
Bar and Kitchen Glass Washer	0	1350	0	0	0	0	
Glass fonted bottle fridge used in bar	0	0	400	0	0	0	
Commercial kitchen gas oven	0	0	0	12000	0	0	
Commercial kitchen ice maker	0	0	0	0	0	0	
Under counter bottle cooler in bar area	0	400	0	0	0	0	
Commercial kitchen gas range	0	0	8000	0	0	0	
Commercial kitchen chest freezer	0	0	0	389	0	0	
Commercial kitchen fridge	0	0	0	0	850	0	
Commercial kitchen microwave	0	0	0	0	549	0	
Commercial kitchen microwave	0	0	0	0	549	0	
Commercial kitchen hotplate	0	1295	0	0	0	0	
Commercial kitchen gas range	0	1406	0	0	0	0	
Commercial kitchen grill	0	0	948	0	0	0	
Commercial kitchen Sterling Pro fridge	0	0	0	458	0	0	
Commercial kitchen C Range dishwasher	0	2800	0	0	0	0	
Commercial kitchen under counter fridge	0	358	0	0	0	0	
Commercial under storage chiller	0	0	0	0	1500	0	
Under counter bottle cooler in bar area	0	0	400	0	0	0	
Commercial kitchen hot water boiler	0	543	0	0	0	0	
	0	040	0	0	0	0	
	0						
Deplegement of first floer suggenended solling	0	10.000	0	0	0	0	
Replacement of first floor suspended ceiling	0	10,000	0	0	0	0	
Replacement lighting in entrance and landing area	•	3000	0		ů.	U U	
Replacement lighting in first floor meeting rooms	0	3000	0	0	0	0	
		(5000			-		
Conversion to reception and office space for CTC	0	15000	0	0	0	0	
Concrete surface area of paddling pool	0	22,000	0	0	0	0	
Wet pour rubber safety surface surrounding the paddling pool	0	0	0	0	8000	0	
Toilet facilities housed within separate brick structure	0	0	0	20000	0	0	
Metal fencing around border of Paddling Pool	0	0	0	0	0	0	
Operational equipment to operate the pumpin gof water thoughout the system	0	0	0	10000	0	0	
Self dosing computer and pumps to control chemical dosing	0	0	0	0	5000	0	
Toilets, urinals, sinks, hand driers	0	0	0	5000	0	0	
	0	0	0	3000	0	0	
Doors, tiling, water and electrical supplies	0	0	2000	0	0	0	
	0	2000		-		-	

Description	<u>Apr-20</u>	<u> Apr-21</u>	<u>Apr-22</u>	<u>Apr-23</u>	<u>Apr-24</u>	<u>Apr-25</u>	
Replace in 2010	3000	3000	3000	3000	3000	3000	
Replace in 2010	1500	1500	1500	1500	1500	1500	
Replace in 2010	1500	1500	1500	1500	1500	1500	
Replace in 2010	400	400	400	400	400	400	
	300	300	300	300	300	300	
	1200	1200	1200	1200	1200	1200	
	8900	110432	144078	176827	82928	120180	
	0900	110452	144070	1/002/	02920	120100	
Access scaffold	0	1500	1500	1500	1500	1500	
2 x metal fabricated flagpoles and brackets	0	1000	1000	1000	1000	1000	
3 x 6ft stone statues	0	40000	40000	40000	40000	40000	
4 x cast iron hanging basket brackets	0	500	500	500	500	500	
2 x metal feature lanterns	0	200	200	200	200	200	
	0	6000	6000	6000	6000	6000	
	0	49200	49200	49200	49200	49200	

Description	
Access scaffold	
Painting of all windows, doors and other woodwork to front elevation	
Access scaffold	
Painting of all windows, doors and other woodwork to rear elevation	
Access scaffold	
Paintong of all windows, doors and other woodwork to Museum	
Cleaning of stone facia and pointing	
Access tower scaffold	
Deinting of all wells, doors, all the starts and athen we always	
Painting of all walls, doors, skirting and other woodwork Access scaffold	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Plastering and painting/decoration of all walls and woodwork	
Plastering and painting/decoration of all walls and woodwork	
Access tower scaffold	
Painting of all walls, doors, skirting and other woodwork	
Access tower scaffold	
Staining/varnishing of timber ceiling	
Painting of all walls, doors, windows skirting and other woodwork	
Painting of all walls, doors, windows skirting and other woodwork	_
Cleaning of stone facias and pointing	
Painting of all doors and other woodwork Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Painting of all walls, doors, skirting and other woodwork	
Replacement of safety flooring	
Replacement of safety flooring Replacement of safety flooring	
Sand and Polish	-

<u>Description</u>	
Cleaning and sealing	
Replacement of carpets	
30 x 6ft conference tables	
10 x 6ft conference tables	
15 x 6ft round banquet tables	
5 x 5ft round banquet tables	
2 x metal storage and carriage trolleys	
300 x conference chairs	
12 - piece adjustable stage	
64 x fixed seats at rear of balcony	
6 x 6ft conference tables	
3 x 7ft conference tables	
2 x 4ft round end conference tables	
42 x meeting room chairs with arms	
2 x individual adjustable stages	
2 x historical chairs	
2 x 4ft rectangular, 2 x 4ft round end conference tables	ļ
1 x cupboard	ļ
10 x meeting room chairs with arms	ļ
1 x conference table (2 x piece)	
10 x conference chairs (part of the 300 from Grand Hall)	
3 x Tall bar tables	

<u>Description</u>	
5 x curved work stations	
5 x swivel office chairs	
3 x tamber door filing cabinets 5 x under desk draws	
2 x curved work stations	
2 x swivel office chairs	
2 x filing cabinets	
1 x under desk drawers	
4 x storage racks	
4 x curved work stations	
4 x swivel offive chairs	
2 x filing cabinets	
4 x under desk drawers	
1 x meeting table	
4 x meeting chairs	
Replacement of sprung wooden flooring	
Replacement of balcony carpet and carpet around fixed seating	
2 x metal, feature chandeliers replacement	
2 x manual chandelier winches	
18 x balcony, wall mounted lights	
16 x balcony, wall mounted, directional spot lights	
27 x under balcony mounted, down lighters	
15 x bulk head and directional emergency lights	
18 x wall mounted, boiler linked radiators	
6 x under balcony mounted, boiler linked, fan heaters	
2 x recirculator ceiling fans to blow heat or cold air down from the ceiling	
4 x window fans to blow cool air ito the room	
Fixed sound system and 5 x speakers	
Fixed hearing loop connected to sound system	
Schaiedmyer upright piano	
1 x manually operated curtain opener/closure. 1 x fixed curtain	
2 x recirculator ceiling fans to blow heat or cold air down from the ceiling	
2 x window fans to blow cool air ito the room	
2 x metal feature chandeliers	
2 x manual chandelier winches	

Description	
<u>Description</u>	
8 x wall mounted up/down lighters	
Carpet replacement	
2 x wall mounted emergency lights	
2 x double, wall mounted radiators linked to boiler	
Fixed sound system and 4 x speakers	
Fixed hearing loop connected to sound system	
2	
3 x roller blinds	
2 x Led strip lights 1 x feature lantern	
Carpets 2 x double radiators	
2 x bespoke radiator covers	
3 x Venetian blinds	
3 x fluorescent lights	
1 x double radiator	
Carpets	
6 x fluourescent strip lights	
2 x emergency lights	
3 x double radiators	
1 x electric water heater	
Carpets	
13 x LED lights	
6 x emergency lights	
4 x cast iron feature radiators	
17 x fluorescent lights	
5 x emergency lights	
4 x double radiators	
14 x flueressent lights	
14 x fluorescent lights	

Description	
2 x emergency lights	
2 x double radiators	
Toilets, wash basins, taps etc	
Tiled suspended ceiling	
Toilets, wash basins, taps etc	
Toilets, wash basins, taps etc	
Toilets, wash basins, taps etc	
Mobile projector used in Grand Hall and Bridestones Suite	
Mobile projector used in Grand Hall and Bridestones Suite	
Wall mounted interactive touch screen in Spencer Suite	
Wall mounted flat screen TV with laptop connectability	
Wall mounted flat screen TV with laptop connectability	
Conference system featuring 12 x handsets and 1 x control unit plus cases 1 x hand held microphones and cases used in Bridestones Suite 4 x hand held microphones and cases used in Grand Hall	
Sound system, amplifier and 6 Bose wall speakers in Grand Hall	
Sound system, amplifier and 4 wall speakers in Bridestones Suite	
Chubb CCTV Controller and 13 Cameras. Annual service charge.	
LEDJ Slimline 7Q5 Parcan RGBW Chauvet DJ SlimPAR Q6 USB LED Par Can rechargeable	
LEDJ 7Q5 Carry Case (holds 4) String Light Indoor LED Warm White White Cable - 10m 100 bulbs	
Lifepak CR2 Defibrilator	
Fall Arrest Harness x 1 and Safety Harness x 1	
Town Hall ground floor First Aid bed	
2 x boilers and control board situated in boiler room beneath TIC. Annual service char 1 x Water boiler to supply 1st floor toilet	
1 x Water boiler to supply hot water to 3 x entrance toilets	

<u>Description</u>	
1 x Water boiler to supply hot water to Campbell Suite	
1 x Water boiler to supply hot water to 1st floor kitchen/brewroom	
1 x Water boiler to supply hot water to 2nd floor office	
2 x Wall mounted electric radiators	
2 x Wall mounted electric radiators	
Plastic guttering in courtyard area and droppers from main hall roof	
Cast iron guttering/soil pipes from first floor toilet to car park	
Plastic guttering around museum	
Situated behind Town Hall/Museum with rear access to businesses on High Street	

Description	
Rational Self Cooking Centre	
Under counter bottle cooler in bar area	
Free standing fridge used for kitchen and bar area Bar and Kitchen Glass Washer	
Glass fonted bottle fridge used in bar	
Commercial kitchen gas oven	
Commercial kitchen ice maker	
Under counter bottle cooler in bar area	
Commercial kitchen gas range	
Commercial kitchen chest freezer	
Commercial kitchen fridge	
Commercial kitchen microwave	
Commercial kitchen microwave	
Commercial kitchen hotplate	
Commercial kitchen gas range	
Commercial kitchen grill	
Commercial kitchen Sterling Pro fridge	
Commercial kitchen C Range dishwasher	
Commercial kitchen under counter fridge	
Commercial under storage chiller	
Under counter bottle cooler in bar area Commercial kitchen hot water boiler	
Replacement of first floor suspended ceiling	
Replacement lighting in entrance and landing area	
Replacement lighting in first floor meeting rooms	
Conversion to recention and office appear for CTC	
Conversion to reception and office space for CTC	
Concrete surface area of paddling pool	
Wet pour rubber safety surface surrounding the paddling pool	
Toilet facilities housed within separate brick structure	
Metal fencing around border of Paddling Pool	
Operational equipment to operate the pumpin gof water thoughout the system Self dosing computer and pumps to control chemical dosing	
Toilets, urinals, sinks, hand driers	
Doors, tiling, water and electrical supplies	

Description	
Replace in 2010	
Replace in 2010 Replace in 2010	
Replace in 2010	
Replace in 2010	
Access scaffold	
2 x metal fabricated flagpoles and brackets 3 x 6ft stone statues	
4 x cast iron hanging basket brackets	
4 x cast iron hanging basket brackets 2 x metal feature lanterns	