CONGLETON TOWN COUNCIL

COMMITTEE:	Finance and Policy		
MEETING DATE	TUESDAY 14 th January 2025	LOCATION	Congleton Town Hall
AND TIME	7.00 pm		
REPORT FROM	Chief Officer and Responsible Fi	nancial Officer	
REPORT TITLE	8		
	Budget and Precept 2025-2026		
Introduction	The Council's budget is quite co	mplex, so it is i	mportant for members to be able to
	understand the format and deta	ils to enable tl	hem to make informed decisions. This is the
		•	ng with the draft budget, to bring in the
	main factors influencing its form	1.	
	Last de discibile access		
	Included in this report:		
	Appendix 1: Budget Sum	•	•
	Appendix 2: Annual Bud	get Report in t	Tull
	CURRENT VEAR DETAILS (2024)	2025)	
	CURRENT YEAR DETAILS (2024-2	2025)	
	Precept 2024-2025		£1,182,221
	Band D Precept		£105.49 (Per year*)
	Household cost		£2.02 (Per week**)
	End of Year forecast, surplus	£5.084	4 underspend which will remain in General
			Reserves.
	* Calculations: Divide Precept £2	1,182,221 by T	
	** Calculations: £105.46/52.143	•	·
	 There are 2 Decision Requests in Approve the Budget for 202 Approve the Precept require 	5-2026. (Decis	
Considerations, process and notes	and Committee Chairs for draft budget showed incommenderThe draft Budget is then	nditure for 200 de review income with es in income. s in expenditure budget. presented to or discussions crease of 16.81 presented to presented to	ne and expenditure re. the Management Team, Chair of Finance and updates, this generated the presented
	Budget Summary on Appendix	1 and 2	

2024-2025

Projected surplus of £5,084. This is based on 6 months' spends and current known future spending, please note this will be subject to change towards year-end.

The total projected surplus includes an overall expenditure of £1,952,663. During the year some projects and expenditures have been covered by the use of our Ear Marked Reserves instead of budgets via the Precept, when we take into account the use of Ear Marked Reserves of £54,708 the total expenditure is £2,007,371, see table below:

Expenditure	£	1,952,663
Use of Reserves		
Polytunnel	£	11,387
Pool works	£	13,424
Legal	£	8,307
NDP	£	6,317
Website	£	14,548
First Floor Scheme	£	725
Total Expenditure	£	2,007,371

2025-2026 DRAFT Budget:

Known/updated decreases in income:

- Streetscape £12,000 (Contract that did not go ahead)
- Town Hall Bridestones £8,200 (3 years average achieved is £4,182)
- Town Hall Commissions £2,000 (Last 3 years lower than expected)

Known/updated increases in income

- Interest £1,000 (Remain cautious)
- F&F Town Hall £1,500 (Averaged over budget for 2 years)
- Streetscape SLA £7,943
- Streetscape Private works £2,500

Breakdown of updates/changes:

Salaries including £26,000 NI Increase	£69,768
Election costs: Now payable by Town & Parish Councils	£5,500
New Events [Civic & Tourism]	£10,400
Increase in Utilities	£15,263
General Operational costs	£15,324
General Operational new projects	£8,000
Capital: Lights Replacement	£5,000
Capital Reserve Replenishment	£15,000
Capital: Office Refurbishment	£25,000
General Reserve replacement	£25,524
TOTAL EXPENDITURE	£194,779
Increase in Income	(£12,943)
Decrease in Income	£24,700
INCOME DECREASE	(£11,757)
DIFFERENCE	£206,536

2025-2026 total draft expenditure is £1,994,146. During the year some projects and expenditures will be covered by the use of our Ear Marked Reserves instead of budgets via the Precept, when we take into account the use of Ear Marked Reserves of £128,997 the total expected expenditure will be £2,123,143 below:

Budget Expenditure	£	1,994,146
Plus budgets covered b	y reserve use:	
NDP	£	11,203
Capital	£	22,500
Website	£	15,603
Salix	£	79,691
Gross Expenditure	£	2,123,143

General Reserves:

The General reserve must be considered when setting the 2025-2026 budget, as any over/under spend will affect the General Reserve. We are required to hold a minimum of 25% revenue expenditure in General Reserves in accordance with good practice and our adopted Reserves Policy.

Using the current projected surplus from 2024-2025 of approximately £5,084 we will hold General Reserves of £292,340 which is £25,524 below the required level going into 2025-2026. This has been taken into account in the draft budget and is subject to change in real-time.

DRAFT/PROPOSED Budget and Precept

See Appendix 1

Precept 2025-2026	£1,388,757
Band D Precept per year *	£122.30
Household cost per week**	£2.35
Rise	£16.81 per Band D for the year
Rise	£0.32 per Band D per week
Rise	15.94%

^{*} Calculations: Divide Precept £1,388,757 by Tax Base of 11355.29

Decisions Required

- 1. Approve the Budget for 2025-2026. (Decision 1) and recommend to Council for approval on 23rd January 2025
- 2. Approve the Precept requirement of £1,388,757 for 2025-2026, which equates to a rise of £16.81 per year/15.94% per Band D Household. (Decision 2) and recommend to Council for approval on 23^{rd} January 2025

^{**} Calculations: £122.30/52.143 weeks

APPENDIX 8.1

Congleton Town Council
2025-2026 DRAFT Budget Summary
Year Ended 31st March 2026

		2024-25			2025-26	Budget	<u>26-27</u>	Budget
	Projected *1	Budgeted*2	Variance		BUDGET	Incr/Decr*4	Forecast	Incr/Decr*4
Figure and Paline								
Finance and Policy 101 Corporate Management Expenditure	238,064	247,126 -	9,062		255,821	8,695	259,576	3,755
101 Corporate Management Interest Income	- 46,000	- 29,000 -	17,000		- 30,000	- 1,000	- 25,000	5,000
101 Other Income	- 317		317			,	.,	,,,,,
101 CILLevy		-	-					-
102 Democratic Rep'n & Mgmt.	45,190	55,954 -	10,764		61,693	5,739	63,044	1,350
107 Grants (incl S137)	41,838	41,833	27.120		35,833	- 6,000	35,833	10.105
Community, Amenities and Services	278,775	315,913 -	37,138		323,347	7,434	333,452	10,105
						:		.:
215 Floral Displays	12,828	10,172 1,010	2,656 1,450		12,172 1,010	2,000	12,190 1,010	18
241 Allotments 301 Congleton Partnership	2,460 17,657	24,586 -	6,929		18,561	- 6,025	19,912	1,351
302 Community Development	125,793	143,764 -	17,971		161,077	17,313	163,458	2,381
300 Public Realm	3,000	3,000			5,000	2,000	5,000	-,
303 Crime Reduction	10,426	11,426 -	1,000		11,426		11,426	-
305 Christmas Fayre & Lights	14,296	13,000	1,296		15,000	2,000	15,000	-
310 Neighbourhood Plan	-	-	-		5,500	5,500	-	- 5,500
321 Tourism	11,630	13,600 -	1,970		22,000	8,400	22,000	-
351 Luncheon Club	12,000 210,090	11,000 231,558 -	1,000 21,468		12,000 263,746	1,000 32,188	12,000 261,995	- 1,750
	210,030	231,330 -	21,400		203,740	32,100	201,555	- 1,730
Town Hall and Assets						-		
201 Congleton Pool	40,610	54,394 -	13,784	1	48,640	- 5,754	57,016	8,375 -
225 CIC Expenditure	167,554	164,101	3,453		89,104	- 74,997	117,992	28,888
CIC Income	88,710	88,710	-		11,550	- 77,160	11,550	-
		75.004	2 452			- 2452	400 440	
	78,844	75,391	3,453		77,554	2,163	106,442	28,888
								-
263 Public Toilets	4,950	7,150 -	2,200		8,900	1,750	9,200	300
270 Cenotaph	319	319	-		375	56	400	25
								-
221 Town Hall Congleton Town Hall - Expenditure	278,871	230.529	48,342		253,392	22,863	261,841	8,449
Congleton Town Hall - Income	154,040	119,750	34,290		111,050	- 8,700	111,050	0,445
confector rountial meanic	154,040	113,730	54,250		111,030	-	111,030	-
	124,831	110,779	14,052		142,342	31,563	150,791	8,449
						-		-
Streetscape Superditure	827,132	707.005	40.027		052.140	- CE 054	002 402	41.252
280 Streetscape - Expenditure Streetscape - CEBC income	827,132 419,256	787,095 419,256	40,037		852,149 427,199	65,054 7,943	893,402 435,340	41,253 8,141
Streetscape - Other income	15,936	27,900 -	11,964		18,400	- 9,500	18,400	0,141
		,	/		20,100	-	20,100	-
	391,940	339,939	52,001		406,550	66,611	439,662	33,112
Total Town Hall and Assets	641,495	587,972	53,523		684,361	96,389	763,510	79,149
								-
TOTAL REVENUE EXPENDITURE	1,130,359	1,135,443 -	5,084	<u> </u>	1,271,455	136,012	1,358,958	87,504 -
								-
CAPITAL & PROJECT EXPENDITURE								
CATTAL & TROJECT EXPENDITORE								-
109 Capital Expenditure (General)	6,500	5,000	1,500		5,000		5,000	-
Town Hall- Office IT	3,500	5,000 -	1,500		5,000		7,500	2,500
Streetscape Equipment	5,000	5,000	-			- 5,000	5,000	5,000
From Capital Reserve	- 10,000		-		- 10,000		- 10,000	-
From Earmarked Reserves	- 5,000		-		- 5,000		- 7,500	- 2,500
Town Hall Loan Repayments & Interest Replenish Streetscape Equipment Reserve	21,778 5,000	21,778 5,000			21,778 5,000		21,778 5,000	1
Replenish Capital Reserve	20,000	20,000			20,000		20,000	-
Other Capital Replenish	20,000	20,000			25,000	25,000	20,000	- 5,000
					,,,,,		.,	,,,,,
PROJECTS					25,000	25,000	25,000	-
Replenish General Reserves					25,524	25,524	21,876	- 3,648
Capital and Project spend	46,778	46,778			117,302	70,524	113,654	- 3,648
	,	,				-	220,00	-
TOTAL NET EXPENDITURE (Precept)	4 477 427	1 102 221	5.004		4 200 757	200 520	1 472 612	- 02.055
TOTAL NET EXPENDITURE (Precept)	1,177,137	1,182,221 -	5,084		1,388,757	206,536	1,472,612	83,855
*5 Projected under/overspend 24/25		- 5,084	*5					
Recommended General Reserve, based on Revenue expenditure		283,861			317,864		339,740	
Carry Forward Reserves/Difference		287,256	3,395	i e	292,340	- 25,524	317,864	- 21,876
Gerneral reserve with rebuild/General Reserve Percentage			25%		317,864	25%	339,740	25%
ADJUSTED BASIS	-	2024-25		-	2025-26		2026-27	
Band D Equivalents: 24-25 tax base approved by CEBC		11,207.02		*6	11,355.29		11,355.29	
Precept per Band D Equivalent (£/annum)	Ι.	105.49		*7	122.30	£ 16.81	129.69	£ 7.38
Precept per Band D Equivalent (£/week)	Ι.	2.02		*8	2.35	£ 0.32	2.49	£ 0.14
				*9		15.94%		6.04%
Notes				_				
 Projected - this is the estimated projection for 31/03/25 Budgeted - the 2024/25 budget 								

- 1 Projected this is the estimated projection for 31/03/25
 2 Budgeted the 2024/25 budget
 3 This is the draft budget for 2025/26
 4 Budget Incr/Decr is the difference between this year's budget and next year's proposals
 5 Projected over/underspend at 31/03/2025
 6 This is the tax base figure given from Cheshire East Council and is the number of households that the Precept is divided by to give the annual amount per household
 7 £122.30 is the 2025/26 proposed Band D cost to the council tax payer to the Town Council
 8 £122.30 equates to £2.35 per week per band D household
 9 Rise in Band D costs: 15.94%, £16.81 per year per household, 0.24p per week per household
 10 Forecast for infromation purposes only

07/01/2025

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Congleton Town Council

Page 1

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024	2024-2025				DRAFT 2025-2026		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Finan	ce and Policy		_							
<u>101</u>	Corporate Management									
1176	Precept	1,068,179	1,068,179	1,182,221	1,182,221	1,182,221	0	1,388,757	0	0
1190	Interest Receivable	14,000	40,042	29,000	36,553	46,000	0	30,000	0	0
1199	Miscellaneous Income	0	4,803	0	317	317	0	0	0	0
	Total Income	1,082,179	1,113,023	1,211,221	1,219,091	1,228,538	0	1,418,757	0	0
4000	Staff Costs (re-allocated)	204,445	206,374	229,293	146,127	227,352	0	236,792	0	0
4007	Travel & Subsistance/Expenses	500	0	250	9	10	0	250	0	0
4008	Training	3,000	2,523	1,500	954	400	0	2,500	0	0
4013	Rent Payable	17,017	17,017	17,017	12,763	17,017	0	17,017	0	0
4020	Miscellaneous Office Costs	2,500	2,457	2,000	963	1,300	0	2,000	0	0
4021	Telephone/Fax/Internet	2,620	2,760	3,000	2,161	3,000	0	3,000	0	0
4022	Postage	2,000	389	1,000	579	579	0	1,000	0	0
4023	Stationery & Printing	3,100	2,667	3,300	1,084	2,000	0	3,300	0	0
4024	Subscriptions & Publications	4,750	5,166	5,100	5,200	5,200	0	5,100	0	0
4025	Insurance	13,200	12,912	14,310	15,754	12,894	0	16,243	0	0
4026	Computer/IT Costs	18,000	20,395	23,500	15,942	23,000	0	25,000	0	0
4027	Photocopy Charges	1,500	1,643	2,000	1,269	1,800	0	2,000	0	0
4030	Recruitment Advertising	500	130	500	496	496	0	500	0	0
4031	Other Advertising	300	0	0	0	0	0	0	0	0
4051	Bank Charges	1,240	921	1,240	807	1,100	0	1,240	0	0
4061	Audit Fees - External	2,100	2,100	2,100	0	2,100	0	2,500	0	0
4062	Audit Fees - Internal	1,760	1,954	1,900	460	1,900	0	1,900	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	024_		2024-	2025		DRA	AFT 2025-20	026
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4063	Accountancy & Payroll support	5,000	4,270	5,300	942	4,000	0	5,300	0	0
4064	Legal & Professional fees	5,500	2,749	0	4,961	3,586	0	3,500	0	0
4066	HR & H&S Support	4,000	4,538	4,800	3,707	4,900	0	5,000	0	0
4951	Tfr From EMR	0	0	0	-4,241	-3,586	0	0	0	0
4998	Tfr TO EMR	0	4,803	0	0	0	0	0	0	0
6000	Central Overheads Reallocated	-71,460	-66,547	-70,984	-49,387	-70,984	0	-78,320	0	0
	Overhead Expenditure	221,572	229,220	247,126	160,549	238,064	0	255,822	0	0
	Movement to/(from) Gen Reserve	860,607	883,803	964,095	1,058,542	990,474		1,162,935		
<u>102</u>	Civic									
4000	Staff Costs (re-allocated)	19,129	18,814	20,090	11,795	14,925	0	21,097	0	0
4008	Training	1,500	543	1,000	0	0	0	1,000	0	0
4023	Stationery & Printing	500	123	550	0	0	0	550	0	0
4033	Marketing/Promotions	1,000	893	1,200	208	800	0	1,200	0	0
4034	Council Newsletter	8,000	7,942	8,700	5,195	7,800	0	8,700	0	0
4035	Council Website	2,500	1,921	2,000	15,019	15,019	0	2,000	0	0
4162	General Expenditure Election 2027	0	0	0	0	0	0	5,500	0	0
4201	Mayor's Allowance	3,000	3,000	3,000	3,000	3,000	0	3,000	0	0
4203	Members' Expenses	200	0	200	0	0	0	200	0	0
4213	Civic Expenses/Events	7,000	5,963	7,500	6,469	7,000	0	9,500	0	0
4221	Civic Regalia	250	80	250	230	230	0	250	0	0
4222	Hall & Room Hire	6,500	6,513	6,500	4,680	6,500	0	6,500	0	0
4225	Civic Artefacts and Treasures	750	451	3,400	0	2,900	0	500	0	0
4951	Tfr From EMR	0	0	0	-7,274	-14,548	0	0	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025		DRA	AFT 2025-20)26
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000	Central Overheads Reallocated	1,600	1,492	1,564	1,088	1,564	0	1,696	0	0
	Overhead Expenditure	51,929	47,736	55,954	40,411	45,190	0	61,693	0	0
	Movement to/(from) Gen Reserve	(51,929)	(47,736)	(55,954)	(40,411)	(45,190)		(61,693)		
<u>107</u>	Grants (incl S137)									
4701	Grants - Permitted	25,000	11,216	15,000	10,861	22,976	0	15,000	0	0
4703	Grants - Subsidised Use	4,500	3,511	4,500	2,790	4,500	0	4,500	0	0
4708	Grant - Museum Notional Rent	4,500	4,500	4,500	3,375	4,500	0	4,500	0	0
4709	CCP Grant	16,000	16,000	16,000	16,000	16,000	0	10,000	0	0
4710	Congleton Partnership Accom	1,533	1,533	1,533	1,150	1,533	0	1,533	0	0
4711	Grant - CAB	10,000	10,000	0	0	0	0	0	0	0
4732	Grant - Church Clock Maint'ce	300	0	300	305	305	0	300	0	0
4925	Tfr to EMR Committed Grants	0	17,976	0	0	0	0	0	0	0
4951	Tfr From EMR	0	-1,948	0	0	0	0	0	0	0
4975	Tfr from EMR Committed Grants	0	-2,390	0	-7,976	-7,976	0	0	0	0
	Overhead Expenditure	61,833	60,398	41,833	26,504	41,838	0	35,833	0	0
	Movement to/(from) Gen Reserve	(61,833)	(60,398)	(41,833)	(26,504)	(41,838)		(35,833)		
<u>108</u>	Mayor's Fundraising Activities									
1299	Mayor's Fundraising-Income	0	8,003	0	6,528	0	0	0	0	0
	Total Income	0	8,003	0	6,528	0	0	0	0	0
4297	Mayor's Fundraising Unspent	0	4,197	0	-5,850	0	0	0	0	0
4298	Mayor's Fundraising-Donations	0	3,610	0	5,186	0	0	0	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-2025				DRAFT 2025-2026		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
4299	Mayor's Fundraising-Expenses	0	196	0	6,586	0	0	0	0	0	
	Overhead Expenditure	0	8,003	0	5,922	0	0	0	0	0	
	Movement to/(from) Gen Reserve	0	(0)	0	605	0		0			
<u>109</u>	Capital and Projects										
4053	Loan Interest Payable	15,525	15,525	15,227	7,651	15,227	0	15,227	0	0	
4055	Loan Capital Repaid - PWLB	6,253	3,090	6,551	3,237	6,551	0	6,551	0	0	
4800	CAP - Christmas Lights	0	9,642	0	1,275	1,275	0	5,000	0	0	
4802	CAP - Paddling Pool	0	348	0	1,500	1,500	0	0	0	0	
4804	CAP - Streetscape Equipment	5,000	5,401	5,000	4,543	5,000	0	5,000	0	0	
4806	CAP Office Equipment/computers	5,000	960	5,000	1,627	3,725	0	5,000	0	0	
4809	CAP - Town Hall Equipment	5,000	5,349	5,000	1,947	3,500	0	5,000	0	0	
4811	CAP - Office Reburbishment	0	0	0	0	0	0	25,000	0	0	
4813	CAP- General Reserve Rebuild	0	0	0	0	0	0	25,524	0	0	
4850	CAP - Town Hall Maintenance	0	12,000	0	0	0	0	15,000	0	0	
4918	Tfr to Capital Equipment Fund	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0	
4920	Tfr to Cap Contingency Fund	20,000	20,000	20,000	20,000	20,000	0	20,000	0	0	
4936	Tfr to EMR Loan Rep't not made	0	3,163	0	0	0	0	0	0	0	
4968	Tfr from Cap Equipment Fund	-5,000	-5,401	-5,000	-4,543	-5,000	0	-5,000	0	0	
4970	Tfr from Cap Contingency Fund	-10,000	-28,298	-10,000	-5,446	-10,000	0	-10,000	0	0	
	Overhead Expenditure	46,778	46,778	46,778	36,792	46,778	0	117,302	0	0	
	Movement to/(from) Gen Reserve	(46,778)	(46,778)	(46,778)	(36,792)	(46,778)		(117,302)			

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025		DRA	AFT 2025-20	026	
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
	Finance and Policy - Income	1,082,179	1,121,026	1,211,221	1,225,618	1,228,538	0	1,418,757	0	0	
	Expenditure	382,112	392,134	391,691	270,178	371,870	0	470,650	0	0	
	Movement to/(from) Gen Reserve	700,067	728,892	819,530	955,440	856,668		948,107			
Comm	nunity, Environment & Serv										
<u>215</u>	Floral Displays										
1180	Donations Received	0	1,354	0	310	310	0	0	0	0	
1195	Sponsorship income	0	125	0	0	0	0	0	0	0	
1199	Miscellaneous Income	4,000	4,385	4,000	3,524	3,524	0	4,000	0	0	
	Total Income	4,000	5,864	4,000	3,834	3,834	0	4,000	0	0	
4011	Rates	262	162	172	162	162	0	172	0	0	
4162	General Expenditure	17,000	20,274	14,000	16,146	16,500	0	16,000	0	0	
	Overhead Expenditure	17,262	20,437	14,172	16,308	16,662	0	16,172	0	0	
	Movement to/(from) Gen Reserve	(13,262)	(14,572)	(10,172)	(12,474)	(12,828)		(12,172)			
<u>241</u>	Allotments										
1010	Rent Received - 3rd Party	190	190	190	0	190	0	190	0	0	
	Total Income	190	190	190	0	190	0	190	0	0	
4012	Water	200	204	200	140	150	0	200	0	0	
4041	Property Maintenance	1,000	764	1,000	0	2,500	0	1,000	0	0	
	Overhead Expenditure	1,200	968	1,200	140	2,650	0	1,200	0	0	

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025	DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(1,010)	(778)	(1,010)	(140)	(2,460)		(1,010)		
300	Public Realm									
4162	General Expenditure	3,000	495	3,000	474	3,000	0	5,000	0	0
4168	Other Expenditure	0	1,796	0	725	725	0	0	0	0
4951	Tfr From EMR	0	-1,796	0	-725	-725	0	0	0	0
	Overhead Expenditure	3,000	495	3,000	474	3,000	0	5,000	0	0
	Movement to/(from) Gen Reserve	(3,000)	(495)	(3,000)	(474)	(3,000)		(5,000)		
<u>301</u>	Congleton Partnership									
1179	Grants Receivable - Other	0	919	0	16,222	11,612	0	0	0	0
1180	Donations Received	0	1,110	0	3,433	3,433	0	0	0	0
1199	Miscellaneous Income	0	3,259	0	0	0	0	0	0	0
	Total Income	0	5,289	0	19,655	15,045	0	0	0	0
4000	Staff Costs (re-allocated)	21,074	19,912	22,812	9,950	15,883	0	17,180	0	0
4168	Other Expenditure	0	0	0	2,525	2,525	0	0	0	0
4301	Congleton Partnership	0	1,041	0	411	6,418	0	0	0	0
4306	P/Ship - Regeneration Projects	0	26,809	0	12,752	0	0	0	0	0
4926	Tfr to EMR Cong Partnership	0	34,666	0	0	40,768	0	0	0	0
4976	Tfr from EMR Cong Partnership	0	-57,227	0	-34,666	-34,666	0	0	0	0
6000	Central Overheads Reallocated	1,765	1,507	1,774	1,235	1,774	0	1,381	0	0
	Overhead Expenditure	22,839	26,707	24,586	-7,793	32,702	0	18,561	0	0
	Movement to/(from) Gen Reserve	(22,839)	(21,418)	(24,586)	27,448	(17,657)		(18,561)		

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2023-2024 2024-2			2025		DRA	AFT 2025-20	026
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
302	Community Development		_							
1177	Grants Receivable - CEC	0	13,500	0	18,000	18,000	0	0	0	0
1199	Miscellaneous Income	0	400	0	0	0	0	0	0	0
	Total Income	0	13,900	0	18,000	18,000	0	0	0	0
4000	Staff Costs (re-allocated)	117,571	116,441	124,336	75,315	110,115	0	137,755	0	0
4032	UKSPF	0	11,812	0	10,730	18,000	0	0	0	0
4033	Marketing/Promotions	3,500	3,213	3,750	1,138	2,000	0	3,750	0	0
4166	Green Initiatives	0	0	5,000	2,918	3,000	0	5,000	0	0
4168	Other Expenditure: Equal Access	0	107	0	0	0	0	2,500	0	0
4170	Campaign Expenditure	0	0	1,000	884	1,000	0	1,000	0	0
4998	Tfr TO EMR	0	1,688	0	0	0	0	0	0	0
6000	Central Overheads Reallocated	9,848	9,171	9,678	6,732	9,678	0	11,072	0	0
	Overhead Expenditure	130,919	142,432	143,764	97,718	143,793	0	161,077	0	0
	Movement to/(from) Gen Reserve	(130,919)	(128,532)	(143,764)	(79,718)	(125,793)		(161,077)		
303	Crime Reduction									
1199	Miscellaneous Income	0	680	0	0	0	0	0	0	0
	Total Income	0	680	0	0	0	0	0	0	0
4162	General Expenditure	1,000	-4,163	1,000	0	0	0	1,000	0	0
4164	CCTV	9,548	12,547	10,426	10,426	10,426	0	10,426	0	0
4951	Tfr From EMR	0	-3,000	0	0	0	0	0	0	0
	Overhead Expenditure	10,548	5,384	11,426	10,426	10,426	0	11,426	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	024		2024-	2025	DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(10,548)	(4,704)	(11,426)	(10,426)	(10,426)		(11,426)		
<u>305</u>	Christmas Fayre -Light Switch									
1170	Christmas Fayre Stall income	0	1,958	0	2,133	2,108	0	0	0	0
1171	Christmas Tree Income	2,000	2,145	3,000	2,346	2,346	0	3,000	0	0
1195	Sponsorship income	0	3,000	0	2,500	2,500	0	0	0	0
1199	Miscellaneous Income	0	0	0	750	750	0	0	0	0
	Total Income	2,000	7,103	3,000	7,729	7,704	0	3,000	0	0
4171	Christmas Fayre	6,000	12,885	6,000	11,131	12,000	0	6,000	0	0
4172	Christmas Lights	16,000	9,301	10,000	8,830	10,000	0	12,000	0	0
	Overhead Expenditure	22,000	22,185	16,000	19,961	22,000	0	18,000	0	0
	Movement to/(from) Gen Reserve	(20,000)	(15,082)	(13,000)	(12,232)	(14,296)		(15,000)		
<u>310</u>	Neighbourhood Plan									
4162	General Expenditure	0	4,975	0	9,503	0	0	5,500	0	0
4994	Tfr from EMR Neigh'hood plan	0	-4,976	0	-8,695	0	0	0	0	0
	Overhead Expenditure	0	0	0	808	0	0	5,500	0	0
	Movement to/(from) Gen Reserve	0	0	0	(808)	0		(5,500)		
<u>321</u>	Tourism									
1036	Tourism/Tribute Income	0	9,924	0	4,807	4,807	0	0	0	0
1177	Grants Receivable - CEC	0	0	0	900	900	0	0	0	0
1180	Donations Received	0	225	0	0	0	0	0	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-	2024		2024-	2025		DRA	AFT 2025-20	026
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1199	Miscellaneous Income	0	1,556	0	787	787	0	0	0	0
	Total Income	0	11,705	0	6,495	6,494	0	0	0	0
4000	Staff Costs (re-allocated)	0	0	0	733	733	0	0	0	0
	Food & Drink Festival (Will have	new code) 0	0	0	0	0	0	6,000	0	0
4136	Tourism/Tribute Exp	0	7,945	0	5,839	5,839	0	0	0	0
4162	General Expenditure	10,000	8,134	10,000	8,006	10,000	0	12,000	0	0
4165	Projections	4,000	3,270	4,000	1,105	3,500	0	4,000	0	0
4166	Green Initiatives	5,000	2,718	0	0	0	0	0	0	0
4951	Tfr From EMR	-5,000	-5,000	-400	0	-1,948	0	0	0	0
4998	Tfr TO EMR	0	1,979	0	0	0	0	0	0	0
	Overhead Expenditure	14,000	19,046	13,600	15,683	18,124	0	22,000	0	0
	Movement to/(from) Gen Reserve	(14,000)	(7,341)	(13,600)	(9,188)	(11,630)		(22,000)		
<u>351</u>	Luncheon Club									
4705	grant - Luncheon Club	11,000	11,902	11,000	7,780	12,000	0	12,000	0	0
	Overhead Expenditure	11,000	11,902	11,000	7,780	12,000	0	12,000	0	0
	Movement to/(from) Gen Reserve	(11,000)	(11,902)	(11,000)	(7,780)	(12,000)		(12,000)		
Com	munity, Environment & Serv - Income	6,190	44,731	7,190	55,713	51,267	0	7,190	0	0
	Expenditure	232,768	249,556	238,748	161,505	261,357	0	270,936	0	0
	Movement to/(from) Gen Reserve	(226,578)	(204,825)	(231,558)	(105,792)	(210,090)		(263,746)		

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-	2024		2024-	2025		DRA	AFT 2025-20	25-2026	
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
Perso	nnel										
<u>401</u>	Staffing & Staff Costs										
4000	Staff Costs (re-allocated)	-1,057,591	-1,068,893	-1,141,489	-717,537	-1,117,414	0	-1,211,260	0	0	
4001	Salaries & Wages	810,899	834,800	883,630	558,175	862,064	0	912,453	0	0	
4005	Employers NIC	78,618	67,950	84,134	52,125	83,695	0	117,978	0	0	
4006	Employers S/Ann	168,074	166,143	173,725	107,238	171,655	0	180,829	0	0	
	Overhead Expenditure	0	0	0	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve	0	0	0	0	0		0			
	Personnel - Income	0	0	0	0	0	0	0	0	0	
	Expenditure	0	0	0	0	0	0	0	0	0	
	Movement to/(from) Gen Reserve	0	0	0	0	0		0			

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	<u>2023-2024</u> <u>2024-2025</u>			DRAFT 2025-2026				
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Town	Hall and Assets		_							
<u>201</u>	Paddling Pool									
4000	Staff Costs (re-allocated)	33,254	19,667	32,265	14,250	19,821	0	25,380	0	0
4008	Training	3,000	464	3,000	0	0	0	3,000	0	0
4009	Protective Clothing\H & Safety	300	250	320	184	184	0	320	0	0
4012	Water	4,800	4,800	5,102	830	5,102	0	5,500	0	0
4014	Electricity	3,500	1,830	2,000	3,002	3,500	0	3,200	0	0
4039	Pool Chemicals	3,500	3,645	3,900	3,456	3,456	0	3,900	0	0
4041	Property Maintenance	4,000	4,780	4,300	4,565	4,565	0	4,300	0	0
4042	Grounds Maintenance	15,000	13,125	0	13,424	13,424	0	0	0	0
4162	General Expenditure	12,550	13,633	1,000	1,480	1,475	0	1,000	0	0
4951	Tfr From EMR	-15,000	-13,125	0	-13,424	-13,424	0	0	0	0
6000	Central Overheads Reallocated	2,785	2,594	2,507	1,747	2,507	0	2,040	0	0
	Overhead Expenditure	67,689	51,663	54,394	29,515	40,610	0	48,640	0	0
	Movement to/(from) Gen Reserve	(67,689)	(51,663)	(54,394)	(29,515)	(40,610)		(48,640)		
<u>221</u>	Congleton Town Hall									
1009	Rent Rec'd - Museum Notional	4,500	4,500	4,500	3,375	4,500	0	4,500	0	0
1010	Rent Received - 3rd Party	1,533	1,533	1,533	1,150	1,533	0	1,533	0	0
1011	Rent Received - Internal CTC	26,517	26,517	26,517	19,888	26,517	0	26,517	0	0
1013	Letting Income - Grand Hall	30,000	28,942	30,000	21,038	27,145	0	30,000	0	0
1014	Letting Income - Bridestones	13,200	3,102	13,200	4,007	5,098	0	5,000	0	0
1015	Letting Income -Spencer Suite	7,000	9,065	5,000	3,711	5,052	0	5,000	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025		DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
1016	Letting Income - Brasserie	12,000	12,000	12,000	9,000	12,000	0	12,000	0	0	
1021	Letting Income - Internal	9,000	11,111	9,000	6,776	9,346	0	9,000	0	0	
1022	Letting Income - F&F	1,000	3,825	1,000	2,104	2,504	0	2,500	0	0	
1023	Commission - CP	8,000	6,688	8,000	6,287	6,000	0	6,000	0	0	
1024	Letting Income- Security	0	2,117	0	2,930	2,930	0	0	0	0	
1030	TIC Service charges	0	0	0	0	0	0	5,000	0	0	
1035	Service Charges - Brasserie	3,600	4,359	4,000	2,250	4,000	0	4,000	0	0	
1037	Service Charges- Other	0	5,424	5,000	2,154	5,000	0	0	0	0	
1051	Catering Sales	0	6,804	0	4,922	4,922	0	0	0	0	
1177	Grants Receivable - CEC	0	0	0	15,000	15,000	0	0	0	0	
1179	Grants Receivable - Other	0	0	0	44,220	22,493	0	0	0	0	
1199	Miscellaneous Income	0	292	0	208	0	0	0	0	0	
	Total Income	116,350	126,280	119,750	149,020	154,040	0	111,050	0	0	
3020	Catering Supplies	0	7,152	0	4,573	4,573	0	0	0	0	
3021	Security Supplies	0	2,224	0	2,135	2,135	0	0	0	0	
	Direct Expenditure	0	9,376	0	6,708	6,708	0	0	0	0	
4000	Staff Costs (re-allocated)	70,592	72,740	74,918	49,742	75,425	0	81,150	0	0	
4008	Training	1,000	838	1,000	196	500	0	1,000	0	0	
4009	Protective Clothing\H & Safety	500	498	550	42	100	0	550	0	0	
4010	Cleaners	7,500	7,093	8,000	5,314	8,000	0	8,400	0	0	
4011	Rates	25,500	24,950	26,522	22,455	24,950	0	25,449	0	0	
4012	Water	6,150	7,386	4,000	5,400	7,500	0	7,875	0	0	
4014	Electricity	22,900	33,866	26,950	14,088	33,000	0	33,000	0	0	

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025		DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
4015	Gas	24,700	29,296	25,920	8,760	25,000	0	30,000	0	0	
4016	Cleaning materials	2,100	1,956	2,250	1,644	2,250	0	2,250	0	0	
4017	Refuse Disposal	3,200	2,598	2,350	1,521	2,740	0	2,350	0	0	
4020	Miscellaneous Office Costs	1,500	1,858	1,600	1,307	1,600	0	2,500	0	0	
4025	Insurance	11,700	11,298	12,647	13,785	11,283	0	14,346	0	0	
4033	Marketing/Promotions	3,500	233	3,500	733	2,000	0	3,500	0	0	
4040	Maintenance Contracts	8,500	8,031	9,000	6,442	9,000	0	9,000	0	0	
4041	Property Maintenance	20,000	33,630	21,300	7,854	21,300	0	21,300	0	0	
4065	Architects/Surveyors Fees	0	0	0	45,090	22,493	0	0	0	0	
4068	Licences (incl PRS)	3,500	4,001	4,200	5,834	4,200	0	4,200	0	0	
4951	Tfr From EMR	0	-12,532	0	0	0	0	0	0	0	
4998	Tfr TO EMR	0	0	0	15,000	15,000	0	0	0	0	
6000	Central Overheads Reallocated	5,913	5,506	5,822	4,056	5,822	0	6,522	0	0	
	Overhead Expenditure	218,755	233,246	230,529	209,263	272,163	0	253,392	0	0	
	Movement to/(from) Gen Reserve	(102,405)	(116,343)	(110,779)	(66,951)	(124,831)		(142,342)			
<u>225</u>	Congleton Information Centre										
1031	CAB Reception Contribution	5,000	5,000	0	0	0	0	0	0	0	
1041	Third Party Ticket sales	77,000	82,781	77,000	64,518	77,000	0	0	0	0	
1042	Books, Maps, Guides Sales	3,000	1,606	3,000	839	3,000	0	3,000	0	0	
1043	Souvenir Sales	2,500	1,389	2,500	1,028	2,500	0	2,500	0	0	
1044	Stamp sales	500	293	500	187	500	0	500	0	0	
1045	Photocopy sales	300	388	300	309	300	0	300	0	0	
1046	Local produce sales	4,000	4,608	4,000	2,903	4,000	0	0	0	0	

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025		DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
1047	Theatre gift cards	150	362	150	68	150	0	0	0	0	
1048	Food and Drink sales	1,260	951	1,260	732	1,260	0	1,250	0	0	
1049	CTC Merchandise	0	215	0	64	0	0	0	0	0	
1168	CEC Support Grant VIC	21,644	21,644	0	0	0	0	0	0	0	
1199	Miscellaneous Income Commissions (Will have new or	ode) 0	0	0	0	0	0	4,000	0	0	
	Total Income	115,354	119,235	88,710	70,648	88,710	0	11,550	0	0	
3000	Stock at 1st April	0	5,416	0	0	5,416	0	0	0	0	
3041	3rd party tickets resale	73,150	74,065	73,150	61,511	73,150	0	0	0	0	
3042	Books, Maps, Guides resale	2,850	859	2,850	536	2,850	0	2,850	0	0	
3043	Souvenirs for resale	2,375	227	2,375	1,559	2,375	0	2,375	0	0	
3044	Stamps for resale	500	256	500	223	500	0	475	0	0	
3046	Local produce for resale	3,800	4,373	3,800	2,702	3,800	0	0	0	0	
3047	Theatre gift cards for resale	150	0	150	57	150	0	0	0	0	
3048	Food & Drink for resale	1,197	532	1,197	619	1,197	0	1,188	0	0	
3999	Stock at 31st March	0	-4,796	0	0	-4,796	0	0	0	0	
	Direct Expenditure	84,022	80,930	84,022	67,206	84,642	0	6,888	0	0	
4000	Staff Costs (re-allocated)	52,058	54,476	60,704	38,631	63,361	0	62,381	0	0	
4011	Rates	4,800	4,768	5,068	4,808	5,244	0	5,321	0	0	
4013	Rent Payable	7,500	7,500	7,500	5,625	7,500	0	7,500	0	0	
4162	General Expenditure	2,000	1,628	2,000	1,537	2,000	0	2,000	0	0	
4951	Tfr From EMR	-22,011	-22,011	0	0	0	0	0	0	0	
6000	Central Overheads Reallocated	4,361	4,061	4,807	3,286	4,807	0	5,014	0	0	
	Overhead Expenditure	48,708	50,422	80,079	53,887	82,912	0	82,216	0	0	

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025	DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(17,376)	(12,117)	(75,391)	(50,445)	(78,844)		(77,554)		
<u>263</u>	Public Toilets									
4010	Cleaners	3,500	3,576	3,950	2,599	3,950	0	4,200	0	0
4016	Cleaning materials	0	581	0	0	0	0	0	0	0
4041	Property Maintenance	1,500	0	1,500	161	500	0	3,000	0	0
4162	General Expenditure	1,700	754	1,700	124	500	0	1,700	0	0
	Overhead Expenditure	6,700	4,911	7,150	2,883	4,950	0	8,900	0	0
	Movement to/(from) Gen Reserve	(6,700)	(4,911)	(7,150)	(2,883)	(4,950)		(8,900)		
<u>270</u>	Cenotaph									
4014	Electricity	300	409	319	191	319	0	375	0	0
	Overhead Expenditure	300	409	319	191	319	0	375	0	0
	Movement to/(from) Gen Reserve	(300)	(409)	(319)	(191)	(319)		(375)		
<u>280</u>	CTC Streetscape									
1040	Plant recharges	0	0	0	36	0	0	0	0	0
1165	Dev'd Services inc CEC Gross	459,636	459,636	419,256	314,442	419,256	0	427,199	0	0
1167	Streetscape external work	15,000	11,232	15,000	14,362	15,000	0	17,500	0	0
1184	Streetscape Other Income	0	0	12,000	0	0	0	0	0	0
1199	Miscellaneous Income	900	813	900	632	936	0	900	0	0
	Total Income	475,536	471,681	447,156	329,472	435,192	0	445,599	0	0
3030	Purchases for recharging	0	3,602	0	7,761	7,761	0	0	0	0

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

		2023-2	2024		2024-	2025	DRAFT 2025-2026			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Direct Expenditure	0	3,602	0	7,761	7,761	0	0	0	0
4000	Staff Costs (re-allocated)	539,468	560,632	577,073	370,878	590,532	0	629,524	0	0
4004	Temporary and Casual Staff	13,500	0	0	5,036	5,036	0	0	0	0
4008	Training	3,000	591	3,200	1,337	2,500	0	3,200	0	0
4009	Protective Clothing\H & Safety	5,500	5,997	5,900	4,555	5,900	0	5,900	0	0
4013	Rent Payable	2,000	2,000	2,000	1,500	2,000	0	2,000	0	0
4016	Cleaning materials	7,500	5,763	8,000	2,632	4,000	0	8,000	0	0
4021	Telephone/Fax/Internet	1,100	594	1,175	406	800	0	1,175	0	0
4025	Insurance	8,500	7,922	9,150	9,846	8,059	0	10,369	0	0
4041	Property Maintenance	2,000	529	1,500	1,037	1,500	0	1,500	0	0
4043	Horticultural etc Supplies	21,000	15,309	14,000	17,377	17,377	0	14,000	0	0
4047	Vehicle Maintenance\Serv\MOT	12,000	14,865	12,800	4,827	10,000	0	12,800	0	0
4048	Vehicle Fuel & Oil	15,000	16,940	16,285	10,432	16,285	0	16,285	0	0
4049	Vehicle Rental charges	68,800	76,449	77,880	59,824	84,000	0	81,000	0	0
4050	Street cleansing/Fly Tipping	5,000	6,608	8,000	4,916	8,000	0	8,000	0	0
4162	General Expenditure	5,000	4,667	5,300	3,361	5,300	0	5,300	0	0
4168	Other Expenditure Propogation Unit for 25-26(Will have	e new code) 0	0	0	24,637	24,637	0	2,500	0	0
4951	Tfr From EMR	0	0	0	-11,387	-11,387	0	0	0	0
6000	Central Overheads Reallocated	45,187	42,216	44,832	31,243	44,832	0	50,596	0	0
	Overhead Expenditure	754,555	761,081	787,095	542,457	819,371	0	852,149	0	0
	Movement to/(from) Gen Reserve	(279,019)	(293,003)	(339,939)	(220,746)	(391,940)		(406,550)		

Congleton Town Council

Annual Budget - By Committee (Actual YTD Month 9)

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	2023-2	2024		2024-	2025		DRA	AFT 2025-20	026
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Town Hall and Assets - Income	707,240	717,196	655,616	549,140	677,942	0	568,199	0	0
Expenditure	1,180,729	1,195,642	1,243,588	919,871	1,319,436	0	1,252,560	0	0
Movement to/(from) Gen Reserve	(473,489)	(478,446)	(587,972)	(370,731)	(641,494)		(684,361)		
Total Budget Income	1,795,609	1,882,953	1,874,027	1,830,471	1,957,747	0	1,994,146	0	0
Expenditure	1,795,609	1,837,333	1,874,027	1,351,554	1,952,663	0	1,994,146	0	0
Movement to/(from) Gen Reserve	0	45,620	0	478,918	5,084		0		